

**REPUBLIC OF  
THE MARSHALL ISLANDS**



**REQUIREMENTS FOR  
SEAFARER CERTIFICATION**

**MARITIME ADMINISTRATOR**

## NOTICE

This document is intended as a guide for shipowners, ship managers and seafarers as to practices established by the Maritime Administrator. It is not intended to derogate from or substitute for any requirements of the RMI [Maritime Act 1990](#) or the RMI [Maritime Regulations](#) (MI-108).

This complimentary printing of the *Requirements for Seafarer Certification* ([MI-118](#)) will not be automatically supplemented, and therefore, may be **out of date**.

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**REQUIREMENTS FOR SEAFARER CERTIFICATION  
(MI-118)**

**ISSUE AND REVISION HISTORY (IRH)**

<b>Series</b>	<b>Date mm/yyyy</b>	<b>Description</b>	<b>Entered By</b>	<b>Entered mm/dd/yyyy</b>
2025/2026 Series. Rev. 1	03/2026	Edit to section 2.7.4.2 (Submission of (Seafarer Documentation) Applications for Vessels Under Construction).	M. Sparks	03/27/2026
2023/2024 Series Rev. 2	07/2024	Edits to section 5.24.1.2-.4 (Certification for “General Steward Utility (GSU)”, “Cook”, or “Chief Cook”); edits to section 5.24.2 (Certificate); edits to section 5.24.3 (Documentation of Qualifications); updated TOC.	M. Sparks	07/01/2024
2023/2024 Series Rev. 1	01/2024	Edits to section 5.1.1 (Mandatory Training); edits to section 5.1.2.4.1 (EDCIS); edits to section 5.2.1.2 (Valid Certification); edits to section 5.7 (Renewals); edits to section 5.10.2.1 (Able Seafarer Deck, II/5); edits to section 5.10.2.3 (Ordinary Seafarer, II/4); edits to section 5.10.2.8 (Junior Ordinary Seafarer); edits to section 5.11.2.1 (Oil/Motor, III/4); edits to section 5.11.2.3 (Able Seafarer Engine, III/5); added section 5.11.2.6.4 (Electro Technical Rating, III/7); edits to section 5.11.2.10 (Wiper); and edits to section 5.12.3 (Types of Tanker Qualification Certification); updated TOC.	M. Sparks	01/24/2024
2022/2023 Series Rev. 1	08/2023	Edits to section 2.11.8 (Medical First Aid Training); edits to section 5.24.1.2 (Certification for “General Steward Utility (GSU)”, “Cook”, or “Chief Cook”)	M. Sparks	08/8/2023
2020/2021 Series Rev. 2	10/2021	Edits to section 5.10.2 (Able Seafarer – MOU (ASM))	M. Sparks	10/20/2021
2020/2021 Series Rev. 2	08/2021	Edits to section 5.17.1 (STCW Requirements); edits to section 5.18.1 (STCW Requirements).	M. Sparks	08/13/2021
2020/2021 Series Rev. 1	06/2021	Edits to section 5.26.1 (Training of Officers); edits to section 5.26.2 (Requirements for Qualification); edits to section 5.26.3 (Certifications); updated TOC.	M. Sparks	06/30/2021
2018/2019 Series Rev. 2	05/2019	Added section 2.7.4 (Submission of (Seafarer Documentation) Applications for Vessels Under Construction); updated TOC.	M. Sparks	05/29/2019
2018/2019 Series Rev. 1	05/2019	Edits to section 5.26.1 (Training of Officers).	M. Sparks	05/3/2019

<b>Series</b>	<b>Date mm/yyyy</b>	<b>Description</b>	<b>Entered By</b>	<b>Entered mm/dd/yyyy</b>
2017/2018 Series Rev.2	07/2018	Added sections 1.5.2 (Privacy Consent) & 1.5.6; edits to section 1.5.3, renumbered; edits to definitions section 2.1.5, 2.1.6, 2.1.25 & 2.1.26, renumbered; edits to sections 5.10.2.1 (Nav/Deck Ratings), 5.10.2.3, 5.11.2.1 (Engine Room Ratings), 5.11.2.2, 5.11.2.3, 5.11.2.6, 5.26.1.1 (Polar Code), 5.26.2.1, 5.26.2.1.2, 5.26.2.2; updated TOC.	M. Sparks	07/06/2018
2017/2018 Series Rev. 1	05/2018	Added section 1.5 (Privacy Consent); updated TOC.	M. Sparks	05/25/2018
2016/2017 Series Rev. 4	12/2017	Updated Annex 7.	M. Sparks	12/08/2017
2016/2017 Series Rev. 3	10/2017	Updated sections 1.1 (Issuance of Certs/Docs), 1.3 (STCW Compliance); definitions 2.1.5, 2.1.6, 2.1.7, 2.1.26, 2.1.40, added section 2.1.45, renumbered, updated sections 2.4.1 (Officer Certs), 2.4.5, 2.7.3 (Form of Application), 2.8.1.1 (STCW Certs), 2.9.2 (General Fees), 2.11.3.2 (CoCs), 2.11.6, 2.11.7, 2.11.8; 3.3.1, 3.3.3.1 (Eligibility), 3.3.3.3, 4.1.4.1 (SIRBs), 4.3.1, 5.5.2.1 (SIRB Fees); added section 5.2.1.3; (SQC); removed section 5.5.2.4 (SIRB Fees – Mailing); added section 5.6.3 (Medical Exams); edits to sections 5.12.3.3 (Tanker Qualifications), 5.14.1.1 (PSCRB), 5.16.1 (Advanced Firefighting), 5.17.1 (Medical First Aid Provider), 5.18.1 (Medical Care PIC); updated title for section 5.24 (Cooks),. edits to sections 5.24.1.1, 5.24.1.2, 5.24.2, 5.24.3; added sections 7.3 (Yacht Cooks), 7.3.1, 7.3.2 and 7.4 (Yacht Contacts); updated the TOC.	M. Sparks	10/02/2017
2016/2017 Series Rev. 2	07/2017	Updated section 3.3.2 (MOU Deck Officer); minor edits to references in sections 5.12.4.2 (Tanker Qualifications) & 5.12.5 (SQCs Endorsements and Certificates); edit to section 5.12.6 (Revalidation Req.); edit to reference in section 5.25.4 (Cert. for IGF Code); added section 5.26 (Polar Code); updated the TOC.	M. Sparks	07/31/2017
2016/2017 Series Rev. 1	06/2017	Updated sections 5.10.2.7 (Seagoing Service Req. – GP-2) & 5.11.2.5.	M. Sparks	06/21/2017

<p>2015/2016 Series Rev. 3</p>	<p>12/2016</p>	<p>Updated definition 2.1.45, added 2.1.46; added section 2.3.2 (Period of Validity), updated sections 2.4.4 (Evidence of Prof. Competence), 2.4.5 (Additional Training and Cert), 2.5 (Suspended or Revoked Cert), 2.7.2.4 (CRA), 2.7.3.2 (Urgent Authorizations), 2.8.1 (STCW Certs), 2.9.2.4 (Payment – Mailing), 2.11.2 (CoC – Citizenship), 2.11.3 (CoC – Med. Exam), 2.11.3.2; added sections 2.11.12 (BRM/BTM), 2.11.13 (ERM), 2.11.13 (Leadership and Mgr Training), 2.11.5.(HV); edits to section 2.11.18 (STCW – Nat’l CoC); edits to section 3.1.2 (Eligibility – Acceptable Certs), 3.3.2 (MOU Deck Officer), 3.3.3.1 (Engineer Officer), 3.3.6.1 (GMDSS), 3.3.7 (ETO – STCW III/6); edits to sections 4.1.4 (Basic Training), 4.2.3 (Med Exam); title change to section 5.0 (Mandatory Training and SQCs); added sections 5.1.1 (Mandatory Training – Certs), 5.1.2 (ECDIS), 5.1.3 (High Voltage);1 title change to section 5.2 (SQCs – General Info); edits to section 5.2.1 (Persons Eligible – SQCs), 5.2.2 (Record), 5.4.2 (SQC – Supporting Docs), 5.4.3 (SQC – STCW Certs); added sections 5.6 (Medical exam required), 5.7 (Renewals); edits to sections 5.10 (Nav/Deck Ratings), 5.10.2.1 (ASD), 5.10.4 (Endorsement of Nat’l Cert), 5.10.5 (Revalidation Req); updated references in section 5.11 (Engine Room); edits to section 5.11.2.3 (ASE); added section 5.11.2.6 (ETR); edits to sections 5.11.2.8 (PM), 5.11.2.9 (FTR), 5.11.4 (Endorsement of Nat’l Cert), 5.11.5 (Revalidation Req); updated references in section 5.12 (Cert for Tanker Qual); edits to section 5.12.1 (General Req), 5.12.2.3 (Levels of Responsibility), 5.12.3.1 (Types of Tanker Qual Cert), 5.12.3.2, 5.12.4.1 (Req for Tanker SQCs), 5.12.4.2, 5.12.5 (SQC Nat’l Endorsements and Certs), 5.12.6 (Revalidation Req), 5.14.1 (PSCRB – General Req), 5.14.2 (PSCRB – MOU), 5.15.1.1 (Cert for Fast Rescue Boats – General Req), 5.15.1.4, 5.16.1 (Adv Firefighting – STCW), 5.16.3 (Adv Firefighting Certs), 5.17.1 (Cert for Medical First Aid Provider – STCW), 5.17.3.1 (Certification), 5.18.1 (Cert for Medical PIC – STCW), 5.18.3 (Certification), 5.22.2 (Cert for SSO), 5.23.2 (Security Awareness); added section 5.25 (Cert for IGF Code), renumbered; edits to section 6.1.2.1 (Certifications/Training Certs – Admin); edits to sections 7.2.1.1 (Yacht CoE), 7.2.1.2, 7.2.3.3, 7.2.4 (Yacht CoC – STCW Capstone Course), 7.2.4.3, 7.2.6 (PY Non-STCW Cert), 7.2.7 (Deck/Nav CoQs), &amp; 7.2.8 (crew/Ratings); updated TOC.</p>	<p>M. Sparks</p>	<p>12/02/2016</p>
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Series	Date mm/yyyy	Description	Entered By	Entered mm/dd/yyyy
2015/2016 Series Rev. 2	05/16	Revised address in section 7.3 RMI Yacht Crew Certification Center	M. Sparks	05/31/2016
2015/2016 Series Rev. 1	02/16	Updated Section 2.11.12 (GMDSS)	M. Sparks	02/09/2016
2014/2015 Series Rev. 9	10/15	Added definition 2.1.12 (CoQ), renumbered; minor edit of section 3.3.2.1; revised sections 7.1 (Cert for Yacht Personnel – Gen Policy), 7.2 (Types of CoE); added sections 7.2.1 (STCW), 7.2.2 (Engineer Officer STCW), 7.2.3 (Master/Mate STCW), 7.2.4 (Master – Unlimited CoC), 7.2.5 (PAXY), renumbered; updated samples in Annexes 1-5; links to IRI offices in Annex 6; updated TOC to reflect above changes	M. Sparks	10/15/2015
2014/2015 Series Rev. 8	05/15	Revised Notice page to reflect hyperlinks; deleted Annexes containing forms available from the website & hyperlinked references to those documents within the publication & renumbered remaining Annexes; added Ballast Control Operator, Barge Supervisor, Maintenance Supervisor & Offshore Installation Manager to the definitions in section 2.1; added new section 7.2.6; updated TOC to reflect above changes	M. McConnell	05/29/2015
2014/2015 Series Rev. 7	01/15	Updated Section 2.6 to harmonize with the change to section 7.47.2b in MI-108 reflecting that a copy of an Officer’s Certificate of Competence must be provided to the ship’s Master rather than displayed in a conspicuous location on board	M. McConnell	01/30/2015
2014/2015 Series Rev. 6	12/14	Updated form MI-273 in Annex 6 (pages 54-55) to reflect the addition, in section 14 (Sea Service) on page 2, of “If the Officer Certificate of Competence Application by Endorsement ( <a href="#">MI-105</a> ) is being submitted with this form, the section on sea service may be completed on the <a href="#">MI-105</a> or a transcript/certified record of sea service may be attached in lieu of completing the section below.”	M. McConnell	12/15/2014
2014/2015 Series Rev. 5	10/14	Revoked credit card form TCMI-01 in Annex 10 & renumbered following Annexes, replaced references to form with the online payment link in sections 2.9.2.2 (page 5), 5.5.2.2. (page 23) & (l)ii in Annex 9 (page 61) & updated page 3 of form <a href="#">MI-105</a> in Annex 1 (page 45-48), page 2 of form MI-273 in Annex 6 (pages 54-55) & form MI-273I in Annex 7 (page 57) to reflect that change; updated TOC to reflect above changes	M. McConnell	10/14/2014

<b>Series</b>	<b>Date mm/yyyy</b>	<b>Description</b>	<b>Entered By</b>	<b>Entered mm/dd/yyyy</b>
2014/2015 Series Rev. 4	09/2014	Updated 2.7.3.2 regarding UAs (page 7); updated form MI-105M in Annex 5 to reflect change regarding eye color test (pages 52-53); replaced main Hong Kong office address & contact info with the new dedicated Seafarers' Documentation (SD) and Marine Safety (MS) Hong Kong office address & contact info in Annex 11 (page 63)	M. McConnell	09/30/2014
2014/2015 Series Rev. 3	07/2014	Replaced references to Mobile Offshore Drilling Unit and/or MODU with Mobile Offshore Unit and/or MOU throughout; updated form <a href="#">MI-105</a> in Annex 1 to reflect same change (pages 45-48); updated TOC to reflect above changes	M. McConnell	07/28/2014
2014/2015 Series Rev. 2	06/2014	Updated sections 4.2.1, 5.4.1, form MI-273 in Annex 6 & MI-273I in Annex 7 to include a reference to the MI-273OR & created new Annex 6A for MI-273OR sample; updated 5.22.1.2, 5.22.1.3 & 5.22.2 to include reference to an optional SQC for security awareness training; added line item for Security Awareness Training in section (e)ii in Annex 9; updated TOC to reflect above changes	M. McConnell	06/06/2014
2014/2015 Series Rev. 1	02/2014	Updated form MI-273 in Annex 6 (page 54) to reflect the addition of a check box under "Required Documentation" for Proof of Security Awareness qualifications	M. McConnell	02/26/2014
2012 Series Rev. 4	11/2013	Updated section 5.22.1.1, replaced previous section 5.22.2 on transitional provisions with new verbiage regarding security awareness training & updated sections 5.23.1.2 & 5.23.3 (pages 39-41); updated TOC to reflect above changes	M. McConnell	11/01/2013
2012 Series Rev. 3	08/2013	Updated sections 2.11.1 & 2.11.3.1 (pages 9 & 10 respectively); updated section 4.1.1 (page 18); updated forms in Annexes 1, 3, 4, 5, 6 & 7 (pages 44-47, 49, 50, 51-52, 53-54 & 55 respectively); added fees for ID Cards in Annex 9 (page 58)	M. McConnell	08/29/2013
2012 Series Rev. 2	01/2013	Updated forms in Annexes 1 & 5 (pages 44 & 51 respectively)	M. McConnell	01/11/2013
2012 Series Rev. 1	05/2012	Updated forms in Annexes 1, 5, 7 & 10 (pages 47, 53, 56 & 61 respectively); updated item (e) in fee schedule in Annex 9 (page 59)	M. McConnell	05/17/2012
2011 Series Rev. 2	12/2011	Added Mumbai & Dubai offices to Annex 11 (page 61)	M. McConnell	12/05/2011
2011 Series Rev. 1	10/2011	Extensively revised & rearranged section 2.0; added new 3.3; deleted previous section 4.0 on Examinations & revised, rearranged & renumbered rest; revised TOC to reflect above changes	M. McConnell	10/25/2011

<b>Series</b>	<b>Date mm/yyyy</b>	<b>Description</b>	<b>Entered By</b>	<b>Entered mm/dd/yyyy</b>
2009 Series Rev. 4	12/2009	Updated age references in 7.5.2.8 (page 29), 7.6.2.8 & 7.6.3 (page 31) from 15 to 16; updated form MI-105M in Annex 5 (pages 60-61)	M. McConnell	12/10/2009
2009 Series Rev. 3	04/2009	Revised 6.4.2 regarding the second & subsequent issues of SIRBs (page 24)	M. McConnell	04/27/2009
2009 Series Rev. 2	03/2009	Updated page 2 of forms <a href="#">MI-105</a> & <a href="#">MI-105E</a> in Annex 1 (pages 47-54) & MI-273 in Annex 6 (pages 61-62); updated item 7 in form MI-273I in Annex 7 (page 62); updated SIRB info in (d) of Fees section in Annex 9 (page 65)	M. McConnell	03/17/2009
2009 Series Rev. 1	01/2009	Updated forms <a href="#">MI-105</a> & <a href="#">MI-105E</a> in Annex 1 (pages 47-54)	M. McConnell	01/13/2009
2007/2008 Series Rev. 3	05/2008	Revised 2.6.2 (page 3); updated forms in Annexes 1, 5, 6 & 7 (pages 47-54, 58-59, 60-61 & 62 respectively); updated Annex 11 (page 68)	M. McConnell	05/23/2008
2007/2008 Series Rev. 2	03/2008	Revised 7.5.3 (page 29); revised fees in Annex 9 (pages 65-66); added offices in Annex 11 (page 68)	M. McConnell	03/31/2008
2007/2008 Series Rev. 1	05/2007	Revised 2.6.3.3 (page 4); updated form MI-273 in Annex 6 (pages 60-61)	M. McConnell	05/16/2007
2007/2008 Series	11/2006	Revised 7.6.2.6 & 7.6.2.9 (page 31); updated forms <a href="#">MI-105</a> & <a href="#">MI-105E</a> in Annex 1 (pages 47-54) and item (k) in Annex 9 (page 66) to reflect change in secure delivery fee; updated credit card form in Annex 10 (page 67); revised forms MI-151B in Annex 2 (page 55), MI-105C in Annex 3 (page 56), MI-105D in Annex 4 (page 57) & MI-273 [combined old forms MI-273 & MI-279] in Annex 6 (pages 60-61); added a new Annex 7 (page 62), deleted previous Annex 8 (MI-279) and renumbered previous Annex 7 to Annex 8 and updated forms MI-279A, B, C & D contained therein (pages 63-64); updated credit card form in Annex 10 (page 67); updated address for Greek office in Annex 11 (page 68); revised 6.2.1, 6.2.2, 7.2.1, 7.3.1, 7.3.2, 7.8.9.2 & 7.13.3.2 to reflect new form MI-273; revised 1.1, 2.1.6, 2.2.2, 2.2.3, 2.3.2, 2.5, 3.2.1.1, 4.10.1.1, 5.2.5, 6.3.1 & item (c) in Annex 9 to reflect the renumbering of Maritime Regulations in the revision of the MI-108 dated 11/06; revised TOC to reflect above changes	M. McConnell	11/27/2006

<b>Series</b>	<b>Date mm/yyyy</b>	<b>Description</b>	<b>Entered By</b>	<b>Entered mm/dd/yyyy</b>
2005 Series Rev. 1	06/2005	Revised forms in Annexes 1 (pages 47-54), 6 (pages 60-62) & 8 (pages 65-66) by replacing previous e-mail address with Seafarers@register-iri.com; updated London office address, phone & fax numbers in Annex 11 (page 70)	M. McConnell	06/23/2005
2005 Series	03/2005	Revised 2.8.1 (page 6) & 7.5.2.4 (page 28); updated STCW equivalency list in Annex 1 (page 50) and Annex 12 (page 71); updated the credit card form in Annexes 6 (page 61) & 10 (page 69)	M. McConnell	03/01/2005
2004 Series Rev. 1	10/2004	Removed Peter Wong's name from the Regional Marine Safety Offices Hong Kong listing in Annex 11 (page 70)	M. McConnell	10/25/2004
2004 Series	12/2003	Revised 2.6, 4.6, 4.9.4, 7.7.1, 7.7.2.3, 7.7.5.1, 7.8.7.2 & 7.9.1; deleted 4.5.5, 4.8.5 & 5.2.6; added 7.19; updated forms in Annexes 1, 2, 6, 8 & 10; added form <a href="#">MI-105E</a> to Annex 1; revised Annexes 11 & 12; replaced all references to STCW 95 with STCW Convention, 1978, as amended; updated Table of Contents to reflect above changes	M. McConnell	12/30/2003
2003 Series	12/2002	Revised Annex 1 (pages 49 – 52) to reflect change in Part VIII (page 50), item 4 (page 51) and item 10 (page 52) of form MI-105; revised Annex 6 (pages 58 – 60) to reflect the clarification of item 7 (page 58) of form MI-273; revised Annex 9 (pages 65 – 67) to reflect current fee structure; revised Annex 11 (page 68) to reflect change in Greek office numbers; added 2.6.2.3 (page 4); revised 6.2.1 (page 25), 6.6 (page 26) and 7.3.1 (page 28)	M. McConnell	12/16/2002
2002 Series Rev. 3	09/2002	Revised Annex 8 (pages 63 – 64) to reflect clarification of cost per special qualification in form MI-279	M. McConnell	09/30/2002
2002 Series Rev. 2	04/2002	Revised Annex 1 (pages 49 – 52) and Annex 6 (pages 58 – 60) to reflect the addition of a designated area for the impression of a thumb print and the addition of e-mailing instructions in forms MI-105 and MI-273; revised Annex 8 (pages 63 – 64) to reflect addition of e-mailing instructions in form MI-279; deleted 7.13.4.2 (page 43).	M. McConnell	04/22/2002
2002 Series Rev. 1	03/2002	Revised 2.10.5, 5.1, 5.2.2, Annex 1 and Annex 6 to reflect change in number & location of photographs for applications; deleted 7.11.4.2 & 7.12.4.2.	M. McConnell	03/20/2002

<b>Series</b>	<b>Date mm/yyyy</b>	<b>Description</b>	<b>Entered By</b>	<b>Entered mm/dd/yyyy</b>
2002 Series	01/2002	Eliminated references to STCW 1978 Certification throughout entire document as only 1995 Certification is acceptable; deleted Form MI-151A in section 2.6.2 & Annex 2; deleted Form MI-105B in section 2.7.1 & Annex 3; revised Form MI-105C in Annex 3; revised Form MI-105D in Annex 4; deleted Forms MI-279E, G & H from section 7.2 & Annex 7; revised Forms MI-105 & MI-279; in section 4.0: deleted paragraph on “Naval or Marine Engineering Degree” & revised paragraphs on Third & Second Assistant Engineers (Steam); eliminated references to radio operator exams throughout entire document as radiotelegraph certification is no longer available; revised Annexes 1, 7, 9 & 13 to reflect above changes; revised TOC to reflect above changes.	M. McConnell	01/01/2002
2001 Series (T7)	07/01	Added phrase “Note: MODU certification does not permit service aboard self-propelled vessels.” to sections 4.5, 7.5.2.4 & 7.6.2.5. Revised 6.2.1 & added new section 7.8.1. Updated forms in Annexes 1, 7, 9, 12 & 13. Document reformatted so that each Section begins on an odd-numbered page. TOC updated to reflect additional topic from page 39 and repagination. IRH page added to document.	M. McConnell	07/01/2002

# REQUIREMENTS FOR SEAFARER CERTIFICATION

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# REQUIREMENTS FOR SEAFARER CERTIFICATION

## 1.0 AUTHORITY

### 1.1 Issuance of Certificates and Documents

In accordance with the requirements of Regulation I/2 of the International Conventions on Standards of Training, Certification, and Watchkeeping for Seafarers, 1978, as amended (STCW), all documentation issued to seafarers who serve on the vessels registered in the Republic of the Marshall Islands (RMI) shall be issued solely by the RMI Maritime Administrator (the “Administrator”) or its agents following verification of the authenticity and validity of the required documentary evidence. Therefore, each Deputy Commissioner of Maritime Affairs is authorized, on behalf of the RMI the Administrator, to issue certificates and documents to all seafarers accordingly. (See RMI [Maritime Act 1990](#), Chapter 1, Section 109 and Chapter 8, Section 825; and RMI [Maritime Regulations](#) 1.01).

### 1.2 Establishment of Standards

The Administrator is authorized to establish such standards as are necessary and proper for certificating and the upgrading of seafarers’ certification, and for the maintenance of high standards in the RMI Merchant Marine. (See RMI [Maritime Act 1990](#), Chapter 1, Section 109; RMI [Maritime Regulations](#), 1.04.)

### 1.3 Compliance with the STCW

The standards established pursuant to paragraph 1.2 above have been revised herein to comply fully with the provisions of STCW.

### 1.4 Evaluation of Uncategorized Qualifications

In cases where an applicant for a certificate or document has acquired qualifications, service, experience and/or training that does not meet these specific requirements, but which in the opinion of the applicant is reasonably equivalent thereto, documentary evidence of such qualifications, etc., may be submitted to the Administrator for evaluation. The decision of the Administrator in all such cases shall be final.

### 1.5 Privacy Consent

1.5.1 Applicants for seafarer documentation must consent, as required by RMI Maritime Regulations, §1.06, to allow their personal information to be:

- .1 used to obtain seafarer documentation to serve on board an RMI-flagged vessel;
- .2 accessible on line for document verification purposes;
- .3 provided to the Administrator (the information controller) or contracted third parties to carry out administrative and technical support;
- .4 processed by a contracted third-party to ensure compliance with due diligence requirements and trade restrictions; and
- .5 transferred and stored internationally to process the application and for incidental purposes, such as port State control requests, marine safety inspections, and other legal requirements.

- 1.5.2 An applicant for seafarer documentation may also consent to the use of personal information for marketing purposes, for example, mailings, news updates, and other related communications.
- 1.5.3 Seafarers may complete the online Data Privacy Consent form found [here](#). Once submitted, a confirmation number will be generated by the system. Alternately, a hard copy of the *Data Privacy Consent Form for Seafarers and Filing Agents (MI-273C)* may be completed and submitted with the seafarer's application for seafarer documentation or via email.
- 1.5.4 RMI seafarer documentation cannot be issued and the application will be rejected, unless consent is provided.
- 1.5.5 The seafarer has the right to withdraw their consent at any time, but doing so may affect the application and the availability of other services. Personal information will be stored for no longer than legally permitted or until it is no longer needed. A seafarer can request a copy of his/her personal information and can correct his/her data at any time. This can be done by contacting [dataprivacy@register-iri.com](mailto:dataprivacy@register-iri.com).
- 1.5.6 The privacy consent is valid for five years.
- 1.5.7 The full privacy policy can be accessed [here](#).

## **2.0 GENERAL**

### **2.1 Definitions**

For the purpose of these requirements, the following terms shall have the meanings hereby assigned to them:

- 2.1.1 *Able Seafarer Deck (ASD)* means a rating qualified in accordance with the provisions of regulation II/5 of STCW;
- 2.1.2 *Able Seafarer Engine (ASE)* means a rating qualified in accordance with the provisions of regulation III/5 of STCW;
- 2.1.3 *Antarctic area* means the sea area south of latitude 60° S as defined in the International Convention for the Safety of Life at Sea (SOLAS) XIV/1.2 and in International Convention for the Prevention of Pollution from Ships (MARPOL) Annexes I/1.11.7, II/13.8.1, IV/17.2, and V/1.14.7;
- 2.1.4 *Approved* means approved by the Administrator, as a Party to the STCW Convention;
- 2.1.5 *Approved seagoing service* means service in polar waters for the purpose of evaluating polar water qualifications;
- 2.1.6 *Arctic waters* means those waters as defined in SOLAS Chapter XIV/1.3;
- 2.1.7 *Assistant Engineer Officer* means a person under training to become an engineer officer and designated as such by national law or regulations;
- 2.1.8 *Ballast Control Operator (BCO)* means the person assigned responsibility for the normal day-to-day control of trim, draught and stability on Mobile Offshore Units (MOUs);

- 2.1.9 *Barge Supervisor (BS)* means a person who may provide support to the offshore installation manager (OIM) on MOUs in certain essential marine matters. The barge supervisor on some MOUs may be referred to as the stability section leader, barge engineer or barge master;
- 2.1.10 *Cadet* means a person who is assigned to a vessel as an apprentice to learn a specific capacity. Terms applied to identify cadets can include 5<sup>th</sup> engineer, junior mate or engineer, assistant mate or engineer, deck cadet, engine cadet, etc. For the purpose of documentation, cadets shall be considered to be seafarers;
- 2.1.11 *Cargo Engineer* means an engineer who is in charge, under the direction of the chief engineer, of the operation and maintenance of the refrigeration equipment related to the handling and storage of cargo on a liquefied gas tanker;
- 2.1.12 *Certificate of Competence (CoC)* means a certificate issued and endorsed for Masters, officers and GMDSS radio operators in accordance with the provisions of chapters II, III, IV, or VII of STCW and entitling the lawful holder thereof to serve in the capacity and perform the functions involved at the level of responsibility specified therein;
- 2.1.13 *Certificate of Endorsement (CoE)* means a certificate issued for Masters, officers or GMDSS radio operators who hold an appropriate and valid CoC issued by a recognized maritime administration in accordance with regulation I/10 of STCW (Recognition of Certificates);
- 2.1.14 *Certificate of Proficiency (CoP)* means a certificate, other than a CoC or CoE, issued to a seafarer, stating that the relevant requirements of training, competencies or seagoing service in STCW have been met;
- 2.1.15 *Certificate of Qualification (CoQ)* – a certificate, other than a CoC, CoE, or CoP, issued by the Administrator stating that the relevant requirements of training, competencies or sea service have been met and entitling the lawful holder thereof to serve in the capacity and perform the functions involved, at the level of responsibility specified therein, *aboard Marshall Islands flag private yachts only*;
- 2.1.16 *Chemical tanker* means a ship constructed or adapted and used for the carriage in bulk of any liquid product listed in Chapter 17 of the International Bulk Chemical Code;
- 2.1.17 *Chief Engineer Officer* means the senior engineer officer responsible for the mechanical propulsion and the operation and maintenance of the mechanical and electrical installations of the ship;
- 2.1.18 *Chief Mate (or First Officer)* means the officer next in rank to the Master and upon whom the command of the ship will fall in the event of the incapacity of the Master;
- 2.1.19 *Company* means the owner of the ship or any other organization or person such as the manager, or the bareboat charterer, who has assumed the responsibility for operation of the ship from the ship owner and who, on assuming such responsibility in writing, has agreed to take over all the duties and responsibilities imposed on the Company by these regulations;
- 2.1.20 *Deck Officer (or Officer in Charge of a Navigation Watch (OICNW))* means an officer qualified in accordance with the provisions of Chapter II of STCW;
- 2.1.21 *Documentary evidence* means documentation, other than a CoC, CoE, or CoP, used to establish that the relevant requirements of STCW have been met;

- 2.1.22 *Electro-Technical Officer (ETO)* means an officer qualified in accordance with the provisions of regulation III/6 of STCW;
- 2.1.23 *Electro-Technical Rating (ETR)* means a rating qualified in accordance with the provisions of regulation III/7 of STCW;
- 2.1.24 *Engineer Officer* (or Officer in Charge of an Engineering Watch (OICEW)) means an officer qualified in accordance with the provisions of regulation III/1, III/2, or III/3 of STCW;
- 2.1.25 *Equivalent approved seagoing service* for the purposes of documentation for officers on vessels operating in polar waters means equivalent seagoing service that is approved by the Administrator for the purpose evaluating polar water qualifications;
- 2.1.26 *Equivalent seagoing service* for purposes of documentation for officers on vessels operating in polar waters means service in waters other than polar waters that contain ice in concentrations of 2/10 or more;
- 2.1.27 *Function* means a group of tasks, duties and responsibilities, as specified in STCW, necessary for ship operation, safety of life at sea, and/or protection of the marine environment;
- 2.1.28 *GMDSS Radio Operator* means a person who is qualified in accordance with the provisions of Chapter IV of STCW;
- 2.1.29 *IGF Code* means the International Code of safety for ships using gases and other low-flashpoint fuels, as defined in SOLAS regulation II-1/2.29;
- 2.1.30 *ISPS Code* means the International Ship and Port Facility Security (ISPS) Code adopted on 12 December 2002, by resolution 2 of the Conference of Contracting Governments to the SOLAS, as may be amended by the International Maritime Organization (IMO);
- 2.1.31 *Liquefied gas tanker* means a ship constructed or adapted and used for the carriage in bulk of any liquefied gas or other product listed in chapter 19 of the International Gas Carrier Code;
- 2.1.32 *Maintenance supervisor (MS)* means the person assigned responsibility for the inspection, operation and testing, as required, of all machinery and equipment as specified by the technical operator of the MOU. The maintenance supervisor on some MOUs may also be referred to as the chief engineer, technical section leader or rig mechanic;
- 2.1.33 *Master* means the person having command of a ship;
- 2.1.34 *Month* means a calendar month;
- 2.1.35 *Near-coastal voyages* means voyages in the vicinity of a Party as defined by that Party;
- It is not intended that ships engaged on “Near Coastal Voyages” should extend their operations worldwide, under the premise that they are navigating constantly within the limits of designated “Near Coastal Voyages” of neighboring countries. Therefore, officer CoCs for “Near Coastal Voyages” may be further limited as to geographical sea area of operation;
- 2.1.36 *Officer* means a member of the crew, other than the Master, designated as such by national law or regulations or, in the absence of such designation, by collective agreement or custom;

- 2.1.37 *Offshore installation manager (OIM)* means a competent person, certified in accordance with these recommendations, who has been appointed in writing by the company to manage the offshore activities of the MOU;
- 2.1.38 *Oil tanker* means a ship as defined in regulation 1 of Annex I of MARPOL constructed and used for the carriage of petroleum and petroleum products in bulk;
- 2.1.39 *Open water* for the purposes of documentation of officer on ships operating in polar waters means a large area of freely navigable water in which sea ice is present in concentrations less than 1/10 and no ice of land origin is present;
- 2.1.40 *Passenger ship* means a ship as defined in Part A, Regulation 2, paragraph (f) of SOLAS;
- 2.1.41 *Polar Code* means the International Code for Ships Operating in Polar Waters, as amended;
- 2.1.42 *Polar waters* means Arctic waters and/or the Antarctic area;
- 2.1.43 *Propulsion power* means the total maximum continuous rated output power, in kilowatts, of all the ship's main propulsion machinery as it appears on the ship's certificate of registry or other official document;
- 2.1.44 *Radio duties* include, as appropriate, watchkeeping and technical maintenance and repairs conducted in accordance with the Radio Regulations, SOLAS, and, at the discretion of each Administration, the relevant recommendations of IMO;
- 2.1.45 *Radio Operator* means a person holding an appropriate certificate issued or recognized by the Administrator under the provisions of the Radio Regulations;
- 2.1.46 *Rating* means a member of the ship's crew other than the Master or an officer;
- 2.1.47 *Regulations* means regulations contained in the annex to STCW, as amended;
- 2.1.48 *Ro-ro passenger ship* means a passenger ship with ro-ro spaces or special category spaces as defined in the SOLAS Chapter II, Regulation 2, paragraph 13;
- 2.1.49 *High-speed craft (HSC)* means a craft capable of maximum speed, in meters per second (m/s), equal to or exceeding  $3.7 \nabla^{0.1667}$  where  $\nabla$  = volume of displacement corresponding to the design waterline (m<sup>3</sup>) excluding craft the hull of which is supported completely clear above the water surface in non-displacement mode by aerodynamic or hydrodynamic forces generated by ground effect or foils;
- 2.1.50 *Seagoing service* means service on board a ship relevant to the issue or revalidation of a certificate or other qualification;
- 2.1.51 *Second Engineer Officer (or First Assistant Engineer)* means the engineer officer next in rank to the chief engineer officer and upon whom the responsibility for the mechanical propulsion and the operation and maintenance of the mechanical and electrical installations of the ship will fall in the event of the incapacity of the chief engineer officer;
- 2.1.52 *Security duties* include all security tasks and duties on board ships as defined by Chapter XI-2 of the SOLAS and the ISPS Code;

- 2.1.53 *Ship Security Officer* means the person on board the ship, accountable to the Master, designated by the Company in the Ship Security Plan (SSP) as responsible for the security of the ship including implementation and maintenance of the SSP and liaison with the company security officer and port facility security officers;
- 2.1.54 *SIRB* means Seafarers' Identification and Record Book;
- 2.1.55 *STCW Code (STCW)* means the Manila Amendments to the Annex to the International Convention on Standards of Training, Certification and Watchkeeping for seafarers, as it may be further amended by IMO.

## **2.2 Certificate of Competence/Endorsement (CoC/CoE) Requirement**

- 2.2.1 No person shall perform the duties of Master, OICNW, Chief Engineer, or OICEW of any vessel registered under the provisions of the RMI [Maritime Act 1990](#), unless duly issued a CoC/CoE by the Administrator (see RMI Maritime Act, §§804 and 805; RMI [Maritime Regulations](#) §7.38).
- 2.2.2 The operation of every RMI-flagged ship GMDSS station shall be performed only by an operator duly issued a CoC/CoE by the Administrator, as required by RMI Maritime Regulations §4.33.6.
- 2.2.3 No person shall serve in any capacity higher than that for which he/she is duly certificated except by *force majeure*, and no person shall be deemed duly certificated unless the Administrator has issued him/her a CoC/CoE. In circumstances of exceptional necessity the Administrator may issue a temporary permit authorizing service in a capacity for which the person is not duly certificated for a period not to exceed six months (see RMI [Maritime Act 1990](#), §805; RMI [Maritime Regulation](#) §7.39).

## **2.3 Period of Validity; Suspension and Revocation of Certificate**

- 2.3.1 Each CoC/CoE shall be valid for a period of up to five years and shall be subject to renewal under the conditions set forth in these requirements.
- 2.3.2 All RMI certificates are the property of the Administrator. They must be in either the possession of the seafarer to whom they are issued, the Administrator, or en-route to the seafarer.
- 2.3.3 Any CoC/CoE may be suspended or revoked at any time by the Administrator upon the grounds set forth in RMI [Maritime Regulations](#) §1.04.4, and in accordance with the procedure set forth in the Rules for Marine Investigations ([MI-260](#)) (see RMI [Maritime Act 1990](#), §110).

## **2.4 Replacement and Renewal of Officer Certificates**

- 2.4.1 Stolen, Lost, or Destroyed

The holder of a certificate that is stolen, lost, or destroyed may apply for its replacement, valid for the unexpired term of the original certificate, by submitting to the Administrator an affidavit in writing sworn or affirmed before a Deputy Commissioner, Special Agent, civil notary or commissioner for oaths (RMI form [MI-116](#), *Affidavit of Lost or Destroyed Certificate*) (latest revision is available on the website at [www.register-iri.com](http://www.register-iri.com)). The affidavit must state the circumstances of the loss or destruction and give a description of the certificate. With the affidavit must be submitted the fee prescribed for issuance of a replacement certificate. Only this form will be accepted.

## 2.4.2 Lost in the Mail

CoC/CoEs mailed by the Administrator that are not received by the filing agent will be replaced at no additional charge; however, such replacement certificates will be sent by courier and the filing agent may be responsible for the courier charges.

## 2.4.3 Renewal of Certificate

### .1 Allowances

Any certificate may be renewed within 12 months prior to its expiration or within the 12 months following its date of expiration, subject to satisfaction of the requirements of sub-paragraph [2.4.4](#) below.

### .2 Application

The latest revision of all forms is available on the website at [www.register-iri.com](http://www.register-iri.com).

An applicant for renewal of a certificate shall surrender his expired certificate (or a certified copy) and shall submit a properly completed application, RMI form [MI-105](#), for renewal. With the application there shall also be submitted:

- .1 one passport-size photograph of the applicant,
- .2 a report of medical examination within the preceding 24 months on RMI form [MI-105M](#), or equivalent (see sub-paragraph [2.11.3](#) below)
- .3 the fee prescribed in the relevant section of the [fee schedule](#) on the website, and
- .4 evidence of professional competence.

## 2.4.4 Evidence of Professional Competence

The evidence of professional competence referred to in sub-paragraph [2.4.3.2.4](#) above which must accompany the application shall be as follows:

- .1 evidence of all sea service under the expired certificate, including proof of seagoing service in the grade of certificate held for a total of at least one year during the preceding five years; or
- .2 evidence of all employment during at least the preceding five years, including employment ashore closely related to the operation of vessels, which may be considered by the Administrator to be at least equivalent to the seagoing service required by sub-paragraph [2.4.4.1](#) above; or
- .3 evidence of having completed seagoing service in an appropriate supernumerary capacity for a period of not less than three months immediately prior to taking up the position in which he or she is entitled to serve by virtue of his or her certificate grade; or
- .4 passing an examination.

## 2.4.5 Additional Training and Certification

An applicant for certificate renewal must meet the same general requirements for an RMI Certificate as specified in paragraph [2.11](#) below, with regards to Firefighting Training, Radar Observer Training, GMDSS Certification, First Aid Training, Proficiency in Survival Craft/Rescue Boats Training, Automatic Radar Plotting Aids (ARPA) Training, Radar Observer, Bridge Resource Management (BRM), Engine Room Resource Management, Leadership and Teamwork/Managerial training, ECDIS, and High Voltage qualifications.

## 2.5 **Surrender of Suspended or Revoked Certificate**

The holder of a CoC/CoE that is suspended or revoked shall promptly surrender it as directed by the Administrator. Suspended or revoked certificates will not be re-instated. The officer will be required to apply for new documentation when he/she is restored to an active status.

## 2.6 **Surrender on board of Certificate or Temporary Permit**

Every officer shall cause his certificate or temporary permit to be provided to the ship's Master as soon as practicable after reporting on board a vessel for duty as required by RMI [Maritime Regulations](#) §7.47.2(b).

## 2.7 **Form of Application**

### 2.7.1 RMI Form [MI-105](#) or [MI-105E](#)

Each application for an officer certificate shall be submitted on either official RMI form [MI-105](#) for endorsement, or RMI form [MI-105E](#) for examination (see [MI-118E](#), Seafarer Requirements for Certification by Examination), provided by the Administrator, and shall be accompanied by all necessary proofs, other supporting data and fees prescribed in paragraph [2.8](#) below in accordance with these requirements.

### 2.7.2 Certificate of Receipt of Application (CRA)

When an application for an RMI endorsement of a CoC is submitted to any Regional Office listed in [Annex 6](#) the applicant may request issuance of a CRA. Applications should be submitted to the office nearest the applicant's place of residence. If the application (with attachments) and proof of foreign certificate are in order, the applicant will promptly be issued a CRA on RMI form MI-151B (see sample in [Annex 1](#)) as follows:

- .1 Upon request each officer certificate applicant that qualifies, based on recognition of a national certificate under the provisions of STCW regulation I/10, will be issued a CRA. These CRAs will be issued by electronic means to the person or office that has filed the application unless the application is presented in person, in which case the CRA will be issued directly to the applicant.
- .2 While holding this CRA in conjunction with a valid national CoC, the applicant may serve aboard RMI-flagged vessels for a period up to 90 days while their application for an RMI endorsement Certificate is being processed.
- .3 CRAs shall only be issued after a completed and signed application, [MI-105](#), with all required supporting documents, has been received.
- .4 CRAs become valid when signed by the applicant and the vessel's Master. CRAs and UAs (see [2.7.3](#) below) should be printed on a color printer so that the proper colored seals and signatures will be on the document.

### 2.7.3 Urgent Authorizations

- .1 In cases of urgency when time or proximity makes obtaining a CRA impractical, an Urgent Authorization (UA) for an Officer to serve on the assignment of an Officer Certificate Number may be obtained. UAs are valid for a maximum period of 90 days.
- .2 UAs may only be issued, during regular business hours, by Seafarers' Documentation in one of the following offices:
  - Reston, Virginia, USA
  - Fort Lauderdale, Florida, USA
  - London, UK
  - Piraeus, Greece
  - Mumbai, India
  - Hong Kong, China
  - Manila, Philippines

UAs can be approved and issued after receipt of a valid copy of a CoC issued by a National Authority that is on the approved list in [Annex 7](#), a passport or other accepted nationally issued identity document, sea service, and a current medical examination report. Further documents may be requested if a qualification for capacity or the specific vessel cannot be determined from the CoC alone, such as for assignments to tankers.

- .3 After a UA is issued, a completed [MI-105](#) application form, along with all required supporting documents, must be submitted within 15 calendar days from the date the UA was issued. If the [MI-105](#) application is NOT received within 30 calendar days, the UA could be invalidated.

### 2.7.4 Submission of (Seafarer Documentation) Applications for Vessels Under Construction

- .1 For Masters, officers and ratings reporting for service on board new build RMI vessels or MOU's, seafarer documentation applications may be submitted no sooner than 30 days prior to the projected registration date of the vessel. Applications received prior to this period will be processed; however, they will be put on a "hold" status and will not be issued until the vessel registration is confirmed and all associated fees have been settled.
- .2 For Masters, officers and ratings reporting for service on board new build RMI yachts, applications may be submitted upon issuance of a RMI *Construction Certificate of Registry* (and receipt of applicable fees) or no sooner than 90 days prior to the projected registration date of the yacht. Applications received prior to this will be processed; however, they will be put on a "hold" status and will not be issued until registration is confirmed and all associated fees have been settled.
- .3 Applications cannot be on hold for more than 90 days. After this time, they will be rejected and returned. The Administrator may be contacted if there are extenuating circumstances.

## **2.8 Form of Certificate**

### 2.8.1 STCW Certificates

Each applicant for a CoC/CoE who qualifies under the provisions of STCW, will be issued a certificate on either:

#### .1 RMI Form MI-105C (CoC)

This form (see sample in [Annex 2](#)) is for officers who qualify for a CoC based on RMI examination, officers who are renewing existing RMI CoCs, or the evaluation of qualifications and training for non-STCW certificates. The Administrator may also issue this certificate in special cases, which will be evaluated and approved only by the Administrator.

#### .2 RMI Form MI-105D (CoE)

This form (see sample in [Annex 3](#)) is for officers qualifying based on recognition of a national certificate from the administration of a nation that is on the list in [Annex 7](#).

#### .3 Both certificates state that the officer has been found duly qualified in accordance with the provisions of STCW, as amended, and in the format prescribed by STCW unless the certificate is for a non-STCW capacity.

### 2.8.2 Format

CoCs and CoEs specify the “Functions” for which the officer has qualified and a “Level of Responsibility” as follows:

#### .1 Functions

The abilities specified in the standards of competence are grouped as appropriate under the following seven functions:

##### .1 Navigation

##### .2 Cargo handling and stowage

##### .3 Controlling the operation of the ship and care for persons on board

##### .4 Marine engineering

##### .5 Electrical, electronic and control engineering

##### .6 Maintenance and repair

##### .7 Radiocommunications

.2 Levels of Responsibility

Levels of responsibility apply as follows:

.1 Management level –

Master  
Chief Mate (First Officer)  
Chief Engineer  
First Assistant Engineer (Second Engineer Officer)  
Cargo Engineer in Charge

.2 Operational level –

OICNW  
- Second Mate or Third Mate  
OICEW  
- Second Assistant Engineer (Third Engineer Officer), or  
- Third Assistant Engineer (Fourth Engineer Officer)  
Cargo Engineer Assistant  
Radio Operator  
Electro-Technical Officer

2.8.3 Officer Qualifications for STCW Certification

- .1 Each deck/navigational officer must qualify in functions 1, 2 and 3. A deck/navigational officer may then qualify in the additional functions of 4, 5, 6, and 7.
- .2 Each engineer officer must qualify in functions 3, 4, 5, and 6. An engineer officer may then qualify in the additional functions of 1, 2, and 7.
- .3 A radio operator must qualify in function 7.
- .4 An electro-technical officer must qualify in functions 5 and 6.

**2.9 Fees**

2.9.1 Schedule

Any applicant for a certificate or other document must remit the required fee in accordance with the relevant section of the [fee schedule](#) on the website at [www.register-iri.com](http://www.register-iri.com).

2.9.2 Payment

.1 Checks

All fees remitted by check or money order shall be in US dollars, drawn on a US bank or the US branch of an international bank and made payable to “*The Trust Company of the Marshall Islands, Inc.*” Send a check(s) with the appropriate application(s).

.2 Credit Cards

Fees may be paid [online](#) by credit card.

.3 Cash is not accepted.

## **2.10 Fraud, Forgery, Misrepresentation or Attempted Bribery**

- 2.10.1 Any person who submits a fraudulent application for an RMI Certificate, or Seafarer's Identification and Record Book (SIRB), or who makes misrepresentations in or in connection with an application, or who attempts to bribe or subvert any person charged with the approval of applications and/or conduct of examinations, shall be denied his/her application and shall forfeit any application fees paid, and in addition to any criminal penalties shall be forbidden to reapply for a period of not less than two years.
- 2.10.2 Each individual applicant who willfully misstates a material fact or offers forged, altered, fraudulent or fraudulently-obtained documentation of qualification in connection with an application for an RMI Certificate, or SIRB will in addition to any criminal penalties be subject to an administrative penalty of USD 500 and may be barred from holding any RMI Certificate, or Seafarer's Identification and Record Book for not less than two years.
- 2.10.3 Any ship owner or agent who submits on behalf of an applicant an application for an RMI Certificate, or SIRB, which application contains a willful misstatement of fact or references a document which is forged, altered, fraudulent or fraudulently-obtained, the truth or genuineness of which is capable of being determined by the submitting party, will be subject to an administrative penalty of USD 500 for each such application. Further submissions from such source may be barred for up to years. (See also RMI [Maritime Act 1990](#), §§806 and 825(2).)

## **2.11 General Requirements for a CoC**

### 2.11.1 Age

No certificate shall be issued to any person under 18 years of age. No certificate in the grade of Chief Mate, First Assistant Engineer or higher shall be issued to any person under 21 years of age. An applicant shall be required to submit satisfactory proof of age by means of a passport, birth certificate, certificate of naturalization or other acceptable proof of birth date.

### 2.11.2 Citizenship

An applicant for any certificate may be of any nationality except if from a sanctioned nation and need not be a citizen or resident of the RMI.

### 2.11.3 Medical Examination

.1 Every applicant for a certificate shall be required to submit satisfactory evidence of a medical examination that was completed within the 24 months immediately preceding application. The report of examination shall establish that the applicant is in good physical condition and in possession of all body faculties necessary to fulfill the requirements of the seafaring profession. The medical certificate must comply with the requirements of STCW, Regulation I/9 and Section A-I/9 paragraph 7. The report and certificate of medical examination is to be completed either on the official Medical Examination Report/Certificate ([MI-105M](#)) or an acceptable equivalent. The report, which must be signed by both the medical examiner and examinee, shall specifically indicate that the applicant was examined as to hearing, vision and general physical and mental condition and state that he/she is fit for duty. The following minimum requirements shall apply:

#### .1 Hearing

Every applicant must have unimpaired hearing for normal sounds and be capable of hearing a whispered voice in the better ear at 15 feet (4.57m) and in the poorer ear at five feet (1.52 m).

.2 Eyesight

Deck/Navigational Officer - An applicant must have (either with or without glasses) at least 20/20 (1.00)<sup>1</sup> vision in one eye and at least 20/40 (0.50) in the other. If the applicant wears glasses, he/she must have vision without glasses of at least 20/160 (0.13) in both eyes.

Engineer or Radio Officer - An applicant must have (either with or without glasses) at least 20/30 (0.63) vision in one eye and at least 20/50 (0.40) in the other. If the applicant wears glasses, he must have vision without glasses of at least 20/200 (0.10) in both eyes.

All officers must qualify in color vision standards in the International Commission on Illumination (CIE) in accordance with STCW Regulation I/9, Table A-I/9.

.3 Blood Pressure

An applicant's blood pressure must fall within a range average for their age.

.4 Symptoms

An applicant exhibiting symptoms likely to indicate any of the following diseases or conditions shall be prima facie disqualified: epilepsy, acute mental illness or other lack of mental capacity or stability, tuberculosis, acute venereal disease or neurosyphilis, AIDS, abuse of alcohol, and/or the use of narcotic substances whether or not prescribed by a physician.

.5 Speech

A deck/navigational or radio officer applicant must have speech unimpaired for normal voice communication.

.6 Revocation

Willful concealment by an applicant of any medical history or mental or physical disability that might render him/her unfit for service shall be cause for the immediate revocation of any certificate that may have been issued to them.

2.11.4 Letter of Recommendation

Every applicant for a certificate shall be required to submit at least one letter of recommendation as to his/her character, sobriety, experience, and competence. This letter shall be obtained from the applicant's most recent Master or employer. Such letter is not required for the renewal or upgrade of an existing RMI Certificate.

2.11.5 Photograph

Every applicant for a Certificate shall submit one passport-size photograph, taken within the 12 months preceding the date of application. The photograph must show a facial front view of the applicant and be 1<sup>3</sup>/<sub>4</sub>" x 1<sup>3</sup>/<sub>4</sub>" (45mm x 45mm) in size; the photographs may be black and white, but color is preferred.

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1. Numbers related to eyesight contained in parentheses are equivalents measured utilizing the decimal visual acuity scale.

2.11.6 Advanced Firefighting Training

Every applicant for a CoC or CoE shall be required to submit satisfactory evidence of having completed an approved advanced marine firefighting course issued within the five years previous to the date of the application

2.11.7 Proficiency in Survival Craft and Rescue Boats other than Fast Rescue Boats Training (PSCRB)

Every applicant for a CoC or CoE shall be required to submit satisfactory evidence of having completed approved PSCRB training issued within the five years previous to the date of the application.

2.11.8 Medical First Aid Training

Every applicant for a CoC shall be required to submit satisfactory evidence of having completed an approved medical first aid training course issued within the five years previous to the date of the application.

2.11.9 Radar Simulator Training (Radar Observer)

Applicants for a Master, Chief Mate or OICNW certificate must submit proof of completion of a marine radar simulator course acceptable to the Administrator.

2.11.10 Automatic Radar Plotting Aids (ARPA) Training

Every applicant for a Master, Chief Mate or OICNW certificate must complete approved ARPA training, as required for service on ARPA equipped vessels.

2.11.11 Electronic Chart Display and Information (ECDIS) Training

Every applicant for a Master, Chief Mate or OICNW certificate must complete approved ECDIS training, as required for service on ECDIS equipped vessels.

2.11.12 Bridge Resource Management (BRM) – also known as Bridge Team Management (BTM)

Every applicant for Master, Chief Mate or OICNW certificate must complete approved BRM training.

2.11.13 Engine Room Resource Management (ERM)

Every applicant for Chief Engineer, First Assistant Engineer or OICEW must complete approved ERM training.

2.11.14 Leadership and Teamwork/Managerial Training

Every applicant for OICNW, OICEW or ETO must complete approved Leadership and Teamwork Training.

Every applicant for Master, Chief Mate, Chief Engineer, or First Assistant Engineer must complete approved Leadership and Managerial Training.

#### 2.11.15 High Voltage (HV) (Systems of 1000 V or more)

Every applicant for Chief Engineer, First Assistant Engineer, OICEW, or ETO must provide documentary evidence that he/she is qualified in HV systems, as required for service on vessels equipped with HV systems.

#### 2.11.16 GMDSS Certification

Every applicant for Master, Chief Mate or OICNW certificate who is assigned to a commercial vessel must hold GMDSS Certification.

#### 2.11.17 Proof of Experience

Every applicant for a Master, Chief Mate, or OICNW certificate and every applicant for an engineer officer's certificate on vessels of over 750 kW propulsion power must document the required sea service as specified for certification by examination in [MI-118E](#), Requirements for Seafarer Certification by Examination.

#### 2.11.18 STCW - National CoC

An applicant who is certificated by the administration of a nation that appears on the list in [Annex 7](#) whose national CoC bears the endorsement specified by STCW, will not be required to document sea service, nautical training or medical examination as specified under this Part, provided the national certificate is issued within one year of application for an RMI certificate. If the national certificate is valid, but is not issued within one year of application for an RMI certificate, the applicant must submit a medical examination taken within two years of application for the RMI certificate and document one year of sea service within the last five years.

### 3.0 CERTIFICATES BASED UPON EQUIVALENT CERTIFICATION

#### 3.1 Eligibility

##### 3.1.1 Duly Certificated

An applicant who is eligible in all other respects may be issued an endorsement certificate without further examination, provided he/she is currently duly certificated by the administration of a nation whose certification system is in compliance with STCW, and is acceptable to the Administrator.

##### 3.1.2 Acceptable Certificates from other administrations

- .1 No certificate issued by the administration of another nation shall be accepted as the basis for obtaining an RMI CoE unless it is proved that such certificate was obtained in full compliance with the rules and regulations of the issuing government, **including** successful completion of a comprehensive examination administered by the proper authority of said government.
- .2 Such certificates must be current and valid in all respects, contain the specified STCW endorsement and will not be accepted if revoked, expired, altered, illegible or otherwise indicative of non-validity.
- .3 See [Annex 7](#) for a list of nations from whom the Administrator will recognize nationally issued certificates provided those nations maintain an undertaking with the Administrator.

### 3.1.3 Determining Equivalent Grade

When evaluating the holder's eligibility for an RMI Endorsement Certificate, the Administrator may decline to accept a certificate from another administration in the same grade and capacity if the standards and requirements for obtaining such certificate are lower than those prescribed by the Administrator for issuance of an RMI certificate by examination, or if the Administrator determines that such certificate is equivalent to a lower grade of an RMI Endorsement Certificate.

### 3.1.4 Experience

A certificate issued by another administration that authorizes the holder to serve in more than one (1) grade will be considered equivalent to that RMI Endorsement Certificate grade that reflects the applicant's actual experience.

### 3.1.5 Restrictions

Any endorsement certificate that is issued based upon an equivalent issued by another administration may be similarly limited to any limitation that is recorded on said certificate, depending upon the applicant's actual experience.

## 3.2 **Additional Requirements**

### 3.2.1 Proof of Experience

Each applicant for an endorsement certificate, in addition to complying with the general requirements of paragraph [2.11](#) above, must provide evidence of at least one year of total actual sea service during the five years immediately preceding the date of application except as provided in [2.11.14](#) above.

#### .1 Acceptable Documentation

Seafarer's books, certificates of service, forms of discharge and other documents that certify the amount and character of experience and identify the vessels upon which served shall be examined as to their authenticity. Any indication of unauthorized alteration or other invalidity shall render such documents unacceptable. Proof of sea service can be satisfactorily established by providing a copy of the applicant's official Seafarer's (discharge) book or a certified transcript of sea service from the seafarer's employer(s). For certification of service aboard RMI-flagged vessels, the applicant must provide a copy of the applicant's SIRB (MI-272) or a certificate of service in accordance with RMI [Maritime Regulations](#) §7.47.3.

#### .2 Originals or Copies

An applicant who files in person may exhibit original proofs (paper or electronic) of service or experience, which will be returned to the applicant after copies are made. All others must submit copies of their discharge books or certificates of service in lieu of the original documents.

### 3.2.2 Verification of a CoC issued by other administrations

.1 A person applying for an endorsement certificate without further examination is required to submit with his/her application proof of the validity of their CoC. Such proof should be a certified copy of the original nationally issued certificate.

- .2 Applicants should be aware that all such certificates are subject to verification by the Administrator with the relevant authority of the nation of issue in accordance with STCW Regulation I/10. The implied nation of issue will be notified of any certificate determined to have been obtained through fraudulent means.

### **3.3 CoE TYPES**

#### 3.3.1 Deck/Navigational Officer

##### .1 All Grades

Every officer serving aboard an RMI registered seagoing vessel shall hold a valid CoC issued by a recognized flag administration (see [Annex 7](#)). Equivalent endorsement certificates issued under the provisions of STCW, as amended, will be issued for the unexpired term of the national certificate that has been recognized. The following CoEs for deck officers will be issued:

- Master
- Chief Mate (First Officer)
- OICNW (Second Mate)  
Note: This CoE will be issued to those officers who have at least one year of approved seagoing service as OICNW.
- OICNW (Third Mate)

##### .2 Limitations

Certificates issued pursuant to paragraph [3.3.1](#) may be limited by endorsement to service on vessels of not more than 3000 GT. Such certificates may be further limited according to the candidate's actual experience and qualifications as appropriate.

#### 3.3.2 MOU Deck Officer (For Mobile Offshore Units (MOUs) in accordance with IMO Assembly resolution [A.1079\(28\)](#))

Note: MOU certification permits service aboard any offshore unit that is not considered to be a drillship underway, non-self-propelled support barge, or non-self-propelled floating load facility. MOU certification is not valid for service on board ships, which includes offshore service vessels.

##### .1 Ballast Control Operator (BCO)

An applicant for BCO must provide evidence of:

- .1 One (1) calendar year of service on MOUs in an Officer's capacity on an MOU; and a training certificate for BCO from an acceptable training facility; or
- .2 A valid national CoC as BCO; or
- .3 A deck officer's CoC

##### .2 Barge Supervisor (BS)

An applicant for BS must provide evidence of:

- .1 One (1) calendar year as a BCO or two calendar years in an Officer's capacity on an MOU; and

- .2 A valid national CoC as BS; or
  - .3 A training certificate for BCO from an acceptable training facility; or
  - .4 A deck officer's CoC
- .3 Offshore Installation Manager (OIM)  
(In accordance with IMO Assembly resolution A.1079(28))

An applicant for OIM must provide evidence of:

- .1 One (1) calendar year as a BS or three calendar years in an Officer's capacity on an MOU; and
  - .2 A valid national CoC as OIM; or
  - .3 A training certificate for OIM from an acceptable facility; or
  - .4 An unlimited Master's CoC
- .4 Additional Requirements
- .1 Applicants for BCO, BS, and OIM certificates must complete the fire-fighting training requirement as per sub-paragraph [2.11.6](#) above
  - .2 Applicants for BCO, BS and OIM must complete a stability course for MOU stability. OIM certification requires advanced MOU stability training. An officer who possesses a CoC as a ship's officer may apply service on column stabilized MOUs as evidence of the stability requirement as follows:
    - .1 BCO and BS – two calendar years' experience on column stabilized MOUs as an officer
    - .2 OIM – three calendar years' experience on column stabilized MOUs as an officer
  - .3 Applicants for OIM on drilling units must complete a Supervisory Level (i.e. Level 4) well control training (blowout prevention) training program. An OIM being assigned to a non-drilling unit is not required to provide evidence of well-cap training. Such will be noted as a limitation on the certificate that is issued.
  - .4 Applicants for BCO, BS, and OIM must complete training that includes immersion suit (exposure suit, survival suit) techniques. Possession of a PSCRB or lifeboatman's training certificate will serve as evidence of this training.
- .5 Service Time

While the Administrator does **not** require a 12-hour workday, **calendar** year service is acceptable for MOU certificates if the applicant has worked 30 days on and 30 days off (or equivalent) **and** a 12-hour day.

### 3.3.3 Engineer Officer - Steam and Motor

#### .1 All Grades – Motor

Every officer serving aboard a Marshall Island registered seagoing vessel shall hold a CoC issued by a recognized administration. Equivalent endorsement certificates issued under the provisions of STCW, as amended, will be issued for the unexpired term of the national certificate that has been recognized. The following CoEs for engineering officers will be issued:

- Chief Engineer
- Second Engineer Officer (First Assistant Engineer)
- OICEW (Second Assistant Engineer), (Third Engineer Officer)  
Note: This CoE will be issued to those officers who have at least one year of approved seagoing service as OICEW.
- OICEW (Third Assistant Engineer), (Fourth Engineer Officer)
- Electro-Technical Officer (ETO)
- Cargo Engineer in Charge
- Cargo Engineer Assistant

#### .2 Limitations

A certificate issued pursuant to paragraph 3.3.3 may be limited as to tonnage or power rating of main propulsion machinery, or both as appropriate.

#### .3 Steam Certificates

The candidate must possess no limitation stating that the officer is not qualified for steam vessels on their CoC. If “valid for steam propulsion” is not specifically stated on the CoC the candidate must provide evidence of at least six months of sea service on steam vessels in a comparable capacity to be issued a steam endorsement.

### 3.3.4 Cargo Engineer

#### .1 Cargo Engineer in Charge (CENGIC)

An applicant for CENGIC must provide evidence they are qualified at the management level as an Engineer Officer, the completion of an approved specialized training program and 12 months of sea service on a liquefied gas tanker, or a nationally issued certificate as a refrigeration engineer.

#### .2 Cargo Engineer Assistant (CENGA)

An applicant for CENGA must provide evidence they are qualified at least to the operational level as an Engineer Officer, the completion of an approved specialized training program and at least three months sea service on a liquefied gas tanker, or a nationally issued certificate as a refrigeration technician.

### 3.3.5 MOU Engineer Officer

(For MOUs in accordance with IMO Assembly resolution [A.1079\(28\)](#))

#### .1 Assistant Maintenance Supervisor (AMS)

An applicant for AMS must provide evidence of:

- .1 Two calendar years of service on MOUs in an engineering officer capacity; and
- .2 A valid ship officer's CoC and an Engineering Officer, or
- .3 Hold a Bachelor of Science degree in Marine Engineering, Mechanical Engineering, or Electrical Engineering, **together with** six months of service in the capacity of mechanic, electrician, motorman, subsea engineer or equivalent.

#### .2 Maintenance Supervisor (MS)

An applicant for MS must provide evidence of:

- .1 Three calendar years of service on MOUs as a certificated AMS or in an engineering officer capacity, which would include the capacity of barge engineer; or
- .2 A valid national CoC as MS; or
- .3 A training certificate from an acceptable facility for MS and at least two years of service on MOUs in an engineering supervisory capacity; or
- .4 Two years of service on MOUs while in the possession of an unlimited Chief Engineer's certificate.
- .5 A valid national CoC as chief engineer (MOU only).

#### .3 Firefighting

Candidates for MOU engineer certificates must complete the firefighting training requirement as per sub-paragraph [2.11.6](#) above.

#### .4 Service Time

While the Administrator does **not** require a 12-hour workday, **calendar** year service is acceptable for MOU certificates if the applicant has worked 30 days on and 30 days off (or equivalent) **and** a 12-hour day.

### 3.3.6 Global Maritime Distress and Safety System (GMDSS)

#### .1 Restricted Operator

Previous service is not required. The candidate must successfully complete an approved GMDSS training program complying with STCW Code Section A-IV/2, paragraph 4. Restricted Operator's Certificates will be limited to SEA AREA I.

.2 General Operator

The candidate must successfully complete an approved GMDSS training program complying with STCW Code Section A-IV/2, paragraph 4.

.3 Second-Class Radio Electronic Operator

Previous service is not required. The candidate must successfully complete an approved GMDSS training program complying with STCW Code Section A-IV/2, paragraph 4.

.4 First-Class Radio Electronic Operator

Previous service is not required. For STCW certification, the candidate must successfully complete an approved GMDSS training program complying with STCW Code Section A-IV/2, paragraph 4.

3.3.7 Electro-Technical Officer (ETO) – STCW III/6

.1 Every ETO serving on a seagoing ship powered by main propulsion machinery of 750 kW propulsion power or more shall hold a valid CoC issued by an administration.

.2 An RMI endorsement can be issued to qualified seafarers who possess a nationally issued. Such endorsement is optional. However, if serving in the capacity of ETO aboard an RMI vessel, the officer must be able to provide the CoC required in paragraph [3.3.7.1](#) above.

**4.0 SIRB**

References made in paragraphs 4.0 and 5.0 are to Regulations of STCW and sections of the STCW Code (unless otherwise noted).

**4.1 General Information**

4.1.1 National Requirement

Each person employed on board an RMI-flagged vessel as a seafarer, including cadets, other than those persons such as certain hotel staff personnel on passenger vessels, scientists aboard research and satellite launch vessels, livestock tenders aboard cattle carriers, fish gutters aboard fish factory ships, riding repair crews, oil production workers on FPSOs and MOUs and other non-maritime personnel who are not regularly assigned or required to perform shipboard safety, security and environmental protection related duties, shall have in his or her possession an official RMI SIRB (MI-272) containing all SQCs issued to the holder by the Administrator. An optional Seafarer's Identification Card (MI-272D) is available in conjunction with the SIRB to help facilitate verification of credentials. There is an additional fee for the optional Identification Card (see the relevant section of the [fee schedule](#) on the website).

4.1.2 Persons Eligible

An officer, rating, or cadet presently serving aboard any RMI-flagged vessel, a holder of a valid seafarer's identity document issued by another administration, or an applicant with a letter of commitment for employment from a shipping company for service aboard an RMI-flagged vessel, is eligible to apply for an SIRB.

#### 4.1.3 Fees

See the relevant section of the [fee schedule](#) on the website.

#### 4.1.4 Basic Training Pre-requisite

Any seafarer applying for STCW documentation must submit documentary evidence of the training in 4.1.4.1 and 4.1.4.2 below.

##### .1 Basic Safety Training Elements

Seafarers applying for an original SIRB must show evidence of having received appropriate approved “Basic Safety Training”, which includes instruction in:

- Personal survival techniques issued within the five years previous to the date of the application;
- Fire prevention and firefighting issued within the five years previous to the date of the application;
- Elementary first aid; and
- Personal safety and social responsibilities.

This training will be reflected by the insertion of the appropriate SQC into the SIRB (reference: STCW Code Section A-VI/1).

##### .2 Basic Security Related Training

Seafarers applying for an original SIRB must show evidence of having received appropriate basic “Security Awareness Training” (reference: STCW Code Section A-VI/6).

#### 4.1.5 Passenger Vessels

The Basic Training requirements are limited to those seafarers who are regularly assigned or required to perform routine ship safety and pollution prevention related duties. Therefore, those certain hotel staff personnel not so assigned will not be required to comply with these requirements.

## 4.2 **How to Apply**

### 4.2.1 RMI Form MI-273 / RMI Form MI-273OR

Each application must be submitted in person on RMI form [MI-273](#), “Application for SIRB and Special Qualifications,” to an Authorized Filing Agent who will review the documents submitted and witness the applicant signing the application. Detailed instructions are set forth in the “GENERAL INFORMATION AND INSTRUCTIONS” sheet, RMI form [MI-273I](#). *A copy of this application shall be retained by the seafarer as evidence that the application is being processed.* For those Filing Agents authorized by the Maritime Administrator to submit orders through the online application system, an Acknowledgement of Application (MI-273OR) for each SIRB application will be generated. *In lieu of the copy of the application, the Filing Agent will provide the seafarer with an MI-273OR which shall be retained by the seafarer as evidence that the application is being processed.* The application or the MI-273OR shall be valid for up to 90 days as proof of authorization to serve on an RMI-flagged vessel in the capacity for which the seafarer has applied.

#### 4.2.2 Complete Application

To establish eligibility for an RMI SIRB each applicant must submit all necessary documents, letters and/or proofs, as specified in the “GENERAL INFORMATION AND INSTRUCTIONS” sheet, RMI form MI-273I, with each properly completed application form, and the [fee](#) prescribed in the relevant section of the [fee schedule](#) on the website.

#### 4.2.3 Medical Examination

Every applicant for a Certificate shall be required to submit satisfactory evidence of a medical examination completed within the 24 months immediately preceding application. See paragraph [2.11.3](#) above for details.

*Submitting the application without the necessary supporting documentation will result in delay and possible rejection of the application.*

All seafarers must have in their possession on board a “Fit for Duty” Medical Examination form completed by a physician within the past 24 months.

### 4.3 Uses

#### 4.3.1 Identification

The SIRB is issued under the authority of §109 of the RMI Maritime Act, RMI [Maritime Regulations](#) §7.47, and in conformity with the provisions of ILO Convention No. 185 (the Seafarer’s Identity Documents Convention, 2003) to the extent agreed by the Administrator. It is a document issued to personnel serving aboard RMI-flagged vessels for the purposes of providing the holder with identity papers for travel to or from an assigned vessel. It is not a passport; it is issued without prejudice to and in no way affects the national status of the holder. It remains the property of the RMI, and can be withdrawn at any time.

#### 4.3.2 Service Time

- .1 The SIRB is also a means by which a record of the holder’s sea service and special qualifications are maintained.
- .2 Once the SIRB has expired, the holder should retain possession of it for proof of sea service. Sea service pages remain valid as proof even though the book itself has expired. The expired SIRB should not be sent with an application for a new book.

### 4.4 Period of Validity

#### 4.4.1 Expiration Date

An original SIRB is valid for five years from the date of issue.

### 4.5 Replacement Issues

#### 4.5.1 Replacement

Replacement SIRBs for stolen, lost or destroyed books will be issued with the same date of expiry as the original SIRB.

#### 4.5.2 Filled or Damaged

If any book becomes filled with entries, requires alteration or is damaged, application for a replacement book should be made immediately.

#### 4.5.3 Stolen, Lost or Destroyed

If the book is stolen, lost or accidentally destroyed, notification should be given immediately to the Administrator in Reston, VA, USA followed by an application for a replacement book.

#### 4.5.4 Lost in Mail

Books mailed by the Administrator that are not received by the filing agent will be replaced at no additional charge. However, such replacement books will be sent by courier and the filing agent may be responsible for the courier charges.

### 4.6 **Renewal**

An application for renewal of an SIRB should be made at least three months, but no more than one year, before the expiration date of the book. SIRBs that have expired within a year of application will be renewed. All other applications will be considered to be for new SIRBs.

## 5.0 **MANDATORY TRAINING AND SPECIAL QUALIFICATION CERTIFICATES**

### 5.1 **Mandatory Training – Certification for Which SQCs Will Not Be Issued**

5.1.1 Officers are required by STCW to receive certain training to qualify for their CoCs, as appears in paragraph [2.11](#) above. The possession of a CoC that has no limitation will provide sufficient evidence the training requirements have been met. Accordingly, no SQCs will be issued for the following competencies:

- ECDIS
- BRM
- ERM
- LEADERSHIP AND TEAMWORK/MANAGERIAL
- HV
- ARPA
- RADAR OBSERVER

All of the above are required except for ECDIS and HV training. These competencies are required only if the officer is being assigned to a vessel fitted with those systems. If evidence of the qualification is not submitted, the resulting CoC or COE will bear a limitation to vessels that are not fitted with those systems, as appropriate. If a limitation to vessels not fitted with ECDIS or HV systems appears on the nationally issued CoC, the officer will need to supply documentary evidence they are qualified for the training to receive a CoC or CoE without limitation.

## 5.1.2 ECDIS

To operate Type Approved ECDIS equipment, navigation officers are required to complete two levels of training:

### .1 Generic (simulator) Training, to include:

- .1 knowledge of the capability and limitations of ECDIS operations including a thorough understanding of electronic navigational chart data, data accuracy, presentation rules, display options and other chart data formats as well as the dangers of over-reliance; and
- .2 proficiency in operation, interpretation and analysis of information obtained from ECDIS including the use of functions that are integrated with other navigation systems, safe monitoring and adjustment of information, confirmation of vessel position by alternative means, efficient use of settings to ensure conformance to operational procedures, adjustment of settings and values to suit the present conditions and situational awareness while using ECDIS.

### .2 Type Specific Training

This training is to be completed prior to an officer assuming a navigational watch and is intended to familiarize the watch officer with the basic operation of the ECDIS equipment aboard the vessel to which they are assigned, including route planning and execution.

### .3 Documentation

Vessels are required to have on board documentation attesting to the completion of type specific training by the appropriate personnel in accordance with the procedures in the vessel's Safety Management System (SMS).

Training and assessment in the use of ECDIS is not required for those who serve exclusively on vessels not fitted with ECDIS

### .4 Requirements

Applicants must submit evidence of the following to qualify for ECDIS training:

- .1 A training certificate from an approved ECDIS training course that bears reference to the STCW Code Tables A-II/1, II/2, or II/3 as applicable and the approval of the administration of a nation that is on the IMO White List.
- .2 Management Level officers certified under STCW Regulation II/2 (Masters and Chief Officers) can provide documentary evidence of having served on a vessel or vessels equipped with ECDIS for at least three months in the last 12 months, and documentary evidence the officer has received familiarization training for the specific equipment that was installed on board each vessel in lieu of the requirements in §5.1.2.4.1 and §5.1.2.4.2 above.

### 5.1.3 High Voltage (HV)

To serve on vessels that are fitted with high voltage systems, engineering officers must possess the appropriate level of qualifications. Management level officers must qualify in the operation, surveillance, performance assessment and maintenance of high voltage systems. Operational level officers must qualify only in their operation.

- .1 For vessels not fitted with HV systems, the applicant must submit the following evidence of his/her qualifications to receive a CoE without a limitation:
  - .1 Approved in-service experience (must provide documentary evidence he/she has at least one year of experience on vessels fitted with HV systems); or
  - .2 Approved training ship experience (must provide documentary evidence from the maritime academy that he/she has completed the appropriate level of training); or
  - .3 Approved simulator training (must provide documentary evidence from the training facility that he/she has completed the appropriate level of training in the form of a certificate that references the appropriate STCW regulation and table and which course has been approved by the administration of a nation on the IMO white list); or
  - .4 Approved laboratory equipment training (must provide documentary evidence from the laboratory that he/she has completed the appropriate level of training on HV system equipment).

## 5.2 Special Qualification Certificates (SQC) - General Information

### 5.2.1 Persons Eligible to receive SQCs

#### .1 Watchstanders

Certain ratings forming part of the navigational or engineering watches, and all officers and ratings participating in cargo loading or discharge operations aboard oil tankers, chemical tankers or liquefied gas tankers, must meet the requirements of paragraph [5.0](#) above and be certificated by the Administrator as qualified to serve in such capacities. (Reference: STCW Regulation V).

#### .2 Valid Certification

An applicant who provides proof of a current and valid certificate issued the administration of a nation that is on the IMO White List and whose system of evaluation of education, training, examination, competency assessment, and certification policies are acceptable to the Administrator may issue an equivalent endorsement for an RMI SQC.

- .3 For exceptions, see previous §5.1.

### 5.2.2 Record

SQCs issued by the Administrator must be placed in the RMI SIRB.

## 5.3 **Forms of SQC**

### 5.3.1 STCW SQCs

Each applicant for an SQC who qualifies under the provisions of STCW will be issued a certificate on one of the following:

.1 RMI Form MI-279A

This form (see sample in [Annex 5](#)) is for applicants qualifying for “Basic Training” by means of the submission of training or refresher course certification

.2 RMI Form MI-279B

This form (see sample in [Annex 5](#)) is for applicants qualifying based upon recognition of a national certificate.

.3 RMI Form MI-279C

This form (see sample in [Annex 5](#)) is for applicants qualifying by renewals of existing RMI SQCs accompanied by training or refresher course certification, as necessary; and based on evaluation of the training system of the administration of a nation that is on the IMO White List or the evaluation of qualifications and training for non-STCW certificates; or

.4 RMI Form MI-279D

This form (see sample in [Annex 5](#)) is for applicants qualifying based on recognition of a national certificate.

Each of the forms of certificate state that the holder has been found duly qualified in accordance with the provisions of STCW and in the format prescribed by STCW, unless non-STCW certificates are being issued.

## 5.4 **How to Apply**

### 5.4.1 RMI Form MI-273 / RMI Form MI-273OR

Each application must be submitted to the Administrator on RMI form [MI-273](#), “Application for Seafarer’s Identification and Record Book and Special Qualifications.” (Reference: STCW Code Section B-I/2, paragraph 1.15) *A copy of the properly completed application shall be made by the Filing Agent for the seafarer and retained by the seafarer as evidence that the application is being processed.* For those Filing Agents authorized by the Maritime Administrator to submit orders through the online application system, an Acknowledgement of Application (MI-273OR) for each SQC will be generated. *In lieu of the copy of the application, the Filing Agent shall provide the seafarer with a copy of the MI-273OR which shall be retained by the seafarer as evidence that the application is being processed.* The application or MI-273OR shall be valid for up to 90 days as authorization to serve on an RMI-flagged vessel in the capacity for which the seafarer has applied. See sample MI-273OR in [Annex 4](#).

The latest revision of form MI-273 can be downloaded from the website at [www.register-iri.com](http://www.register-iri.com).

#### 5.4.2 Supporting Documents

All required documents, letters and/or proofs as specified in the Instruction Sheet [MI-273I](#) must be submitted with each properly completed application form in order to establish eligibility for the certificate. If a renewal SIRB is requested all supporting documentation must be submitted to renew all of the SQs that are/were held in the SIRB being renewed. SQs for which no supporting documents are received will be voided and not reissued.

#### 5.4.3 STCW National Certificates

An applicant who is certificated by the administration of a nation that is on the IMO White List, whose certification system is acceptable to the Administrator, and whose national certificate bears the endorsement specified by STCW, will not be required to document sea service, nautical training, or medical examination as specified under this paragraph, provided the national certificate is issued within one year of application for an RMI certificate. If the national certificate is valid but is not issued within one year of application for an RMI certificate, the applicant must submit a medical examination taken within two years of application for the RMI certificate and document one year of sea service within the last five years.

### 5.5 **Fees**

#### 5.5.1 Schedule

Any application for certificates and endorsements for entry into the RMI SIRB or other document must include remittance for the required fee in accordance with the relevant section of the [fee schedule](#) on the website.

#### 5.5.2 Payment

##### .1 Checks

All fees remitted by check or money order shall be in US dollars, drawn on a US bank or the US branch of an international bank and made payable to *The Trust Company of the Marshall Islands, Inc.* Send a check(s) with the appropriate application(s). When not applying in person, the application(s) with payment should be sent by courier. Do not use the regular mail.

##### .2 Credit Cards

Fees may be paid [online](#) by credit card.

##### .3 Cash

Applicants must not remit fees in cash.

### 5.6 **Medical examination required**

.1 Applicants for all SQCs must meet the medical examination requirements as in paragraph [2.11.3](#) above.

.2 A medical examination with the results noted on RMI form [MI-105M](#) or equivalent must be completed within the 24 months immediately preceding application.

.3 For all watchstanding ratings, the color vision standards found in STCW Table A-I/9 must be met.

## 5.7 Renewals

All RMI SQCs expire when the RMI SIRB expires. Officer level (management and operational) tanker SQCs must be renewed, along with the SIRB. The charge for the issuance of officer level tanker SQCs is found in the relevant section of the [fee schedule](#).

## 5.8 Certification for “Basic Training”

Refer to sub-paragraph [4.1.4](#) above under requirements for the issuance of a Seafarers’ Identification and Record Book.

## 5.9 On Board Familiarization Training

### 5.9.1 Requirement

All persons employed or engaged aboard RMI-flagged seagoing vessels shall receive “Familiarization Training.” This training shall be the responsibility of and be accomplished by the ship owner/operator in accordance with the guidelines in STCW Regulations VI/1 and VI/6, and Sections A-VI/1 and A-VI/6. It is the intent that the training be completed after a seafarer is assigned to a vessel and prior to the seafarer assuming routine duties aboard that vessel in accordance with the procedures in the vessel’s Safety Management System (SMS).

## 5.10 Requirements for Navigational Watch Certification and other Deck Department Ratings (Reference: STCW Regulations II/4 and II/5 and Sections A-II/4 and A-II/5)

### 5.10.1 Required Deck/Navigation Ratings

“Able Seafarer Deck II/5,” “Ordinary Seafarer II/4,” “General Purpose-1 (GP-1),” and “General Purpose-2 (GP-2)” are required Deck/Navigational Ratings. All others are optional.

### 5.10.2 Seagoing service (sea time) Requirements

#### .1 Able Seafarer Deck, II/5 (ASD)

For ASD certification, 18 months of sea time in the deck department is required to be submitted in accordance with paragraph [5.4.3](#) above.

Each applicant, while qualified to serve as an ASD, must provide a nationally issued COP as ASD from the administration of a nation that is on the IMO white list and that contains a reference to STCW Regulation II/5. The RMI SQC for ASD will not contain a reference to STCW “II/5” as that is already indicated on the national ASD certificate.

#### .2 Able Seafarer - MOU (ASM)

Note: MOU certification permits service aboard any offshore unit that is not considered to be a drillship underway, non-self-propelled support barge, and non-self-propelled floating load facility. MOU certification is not valid for service on board ships.

An applicant for ASM must provide evidence of three years of service aboard MOUs in the capacity of roustabout or above, which is creditable for a certificate as Able Seafarer limited to MOUs. The applicant must also show proof of proficiency in survival craft and rescue boat (PSCRB) training, or the equivalent completed within the last five years.

While the Administrator does not require a 12-hour workday, calendar year service is acceptable for MOU-limited certification if the applicant has worked 30 days on and 30 days off (or equivalent) and a 12-hour day.

.3 Ordinary Seafarer, II/4 (OS)

For OS certification, six months of sea time in the deck department is required to be submitted in accordance with paragraph [5.4.3](#) above.

Each applicant, while qualified to serve as a rating forming part of a navigation watch, must provide a nationally issued COP as OS from the administration of a nation that is on the IMO White List and that contains a reference to STCW Regulation II/4. The RMI SQC for OS will not contain a reference to STCW “II/4” as that is already indicated on the national OS certificate.

.4 Ordinary Seafarer - MOU (OSM)

Note: MOU certification permits service aboard any offshore unit that is not considered to be a drillship underway, non-self-propelled support barge, and non-self-propelled floating load facility. MOU certification is not valid for service on board ships.

An applicant for OSM must provide evidence of having six months of service aboard MOUs as a roustabout or higher capacity, which is creditable for an endorsement as Ordinary Seafarer limited to MOUs.

While the Administrator does not require a 12-hour workday, calendar year service is acceptable for MOU-limited certification if the applicant has worked 30 days on and 30 days off (or equivalent) and a 12-hour day.

.5 Bosun (BO)

An applicant for a BO SQC must qualify as an ASD and provide evidence of three years of service in the as an Able Seafarer on ocean-going vessels, two years of which must have been on vessels over 500GT. One year of this service may be replaced by successful completion of a course approved by the Administrator. In addition, the applicant must show either three months service as a BO, or a letter from the vessel operator or crew supplier stating appointment as BO. This is an optional certification.

.6 GP-1

GP-1 certification will be issued to applicants who fulfill all the requirements for both Able Seafarer Deck “ASD” and “Able Seafarer Engine III/5 (ASE).”

.7 GP-2

GP-2 certification will be issued to applicants who possess, at a minimum, STCW II/4 and III/4 certification and fulfill the sea time requirements to receive an OS and Engine Watchstanding Rating (STCW III/4). A total of nine months sea service as a “General Purpose-Trainee” may be substituted for the combined sea service that would be required to receive an “OS” and “Engine Watchstanding Rating” (STCW III/4).”

.8 Junior Ordinary Seafarer (JOS)

Anyone who qualifies as in §[5.10.3](#) and §[4.2.3](#) below may apply for this rating without any sea time. This is an optional rating that is not required by regulation.

.9 Deck Cadets

Anyone who qualifies as in sub-paragraphs [5.10.3](#) and [4.2.3](#) may apply for an SIRB. Upon request, they can be issued a JOS SQC as above in [5.10.2.8](#). No sea service is required. All cadets must have a letter of appointment to an RMI-flagged vessel.

5.10.3 Age Requirements

An applicant for JOS, OS, or Cadet must be at least 16 years of age. An applicant for Able Seafarer certification must be at least 18 years of age. An applicant for BO certification must be at least 21 years of age.

5.10.4 Endorsement Attesting Recognition of a National Certificate

An applicant who presents certification as ASD, GP-1, GP-2, OS, BO, or equivalent, issued by a foreign government whose rating system is acceptable to the Administrator, may be issued an equivalent endorsement attesting the recognition of that certificate provided there is compliance with the relevant provisions of sub-paragraphs [5.10.2](#), [5.8.3](#), and [4.2.3](#) above.

5.10.5 Revalidation Requirements

Ratings are not required to revalidate watch standing certification. Certificates will be renewed when the SIRB is renewed.

**5.11 Requirements for Engine Room Watch Certification and other “Engine Room” Ratings**  
(Reference: STCW Regulations III/4, III/5, and III/7 and Sections A-III/4, A-III/5, and III/7)

5.11.1 Required Engine Room Watchstanding Ratings

“Oiler/Motor, III/4,” “Able Seafarer Engine, III/5,” “Fire/Watertender, III/4,” “GP-1” and “GP-2” are required engine room watchstanding ratings. Others are optional.

5.11.2 Seagoing Service (Sea Time) Requirements

.1 Oiler/Motor, III/4 (OM)

For OM certification, six months of sea time in the engine department is required to be submitted in accordance with paragraph [5.4.3](#) above.

Each applicant, while qualified to serve as a rating forming part of an engineering watch, must provide a nationally issued COP as Oiler Motor from the administration of a nation that is on the IMO White List and that contains a reference to STCW Regulation III/4. The RMI SQC for OM will not contain a reference to STCW “**III/4**” as that is already indicated on the national OM certificate.

.2 Fire/Watertender, III/4 (FWT)

An applicant for FWT must provide the same evidence as is required in paragraph 5.11.2.1 above. However, the sea service must be on board steam vessels.

.3 Able Seafarer Engine, III/5 (ASE)

For ASE certification, 12 months of sea time in an engineering rating capacity is required to be submitted in accordance with paragraph [5.4.3](#) above.

Evidence of the possession of a nationally issued certificate for ASE from the administration of a nation on the IMO White List must also be submitted. The reference to STCW Regulation “**III/5**” will not appear on the RMI SQC as it is already referenced on the national certificate.

.4 General Purpose 1 (*GP-1*)

GP-1 certification will be issued to applicants who fulfill all the requirements for both “ASD” and “ASE.”

.5 General Purpose 2 (*GP-2*)

GP-2 certification will be issued to applicants who possess, at a minimum, STCW II/4 and III/4 certification and fulfill the sea time requirements to receive an OS and Engine Watchstanding Rating (STCW III/4). A total of nine months sea service as a “General Purpose-Trainee” may be substituted for the combined sea service that would be required to receive an “OS” and “Engine Watchstanding Rating” (STCW III/4).”

.6 Electro Technical Rating, III/7 (ETR)

This is an optional rating and is not equivalent to a watch standing rating. Applicants for this SQC must:

- .1 Submit a nationally issued ETR (STCW III/7) certificate; or
- .2 Complete 12 months of approved sea going service as an electrician on steam or motor vessels; and
- .3 Must provide evidence he/she has completed approved education and training and meet the standards of competence specified in section A-III/7 of the STCW Code.
- .4 For seafarers without STCW III/6 or III/7, but have sea time as an Electrician, a request for the Electrician SQC sticker can be requested.

.7 Oiler/Motor - MOU (OMM)

Note: MOU certification permits service aboard any offshore unit that is not considered to be a drillship underway, non-self-propelled support barge, and non-self-propelled floating load facility. MOU certification is not valid for service on board ships.

An applicant for OMM must provide evidence of 12 months of service aboard MOUs in an engineering capacity, which is creditable for certification as an Oiler/Motor rating, limited to MOUs. Six months of this service may be replaced by successful completion of a training course approved by the Administrator.

While the Administrator does not require a 12-hour workday, calendar year service is acceptable for MOU certification if the applicant has worked 30 days on and 30 days off (or equivalent) and a 12-hour day.

.8 Pump Technician (PM)

This is an optional certificate. At a minimum, 12 months of service aboard tank vessels is required. Three months of this service may be replaced by the successful completion of a course approved by the Administrator. Any limitations indicated on the applicant's national certificate (either navigation or engineering, if submitted) will apply to their SQC. The SQC of applicants who do not submit a navigational watchstanding rating certificate (II/4 or II/5) or an engineering watchstanding rating certificate (III/4 or III/5) will bear a limitation for "non-watchstanding" duties.

.9 Fitter (FTR)

This is an optional rating. At a minimum, the applicant must have at least 12 months of experience as a FTR, Welder, or Fitter Trainee. Any limitations indicated on the applicant's national certificate (either navigation or engineering, if submitted) will apply to their SQC. The SQC of applicants who do not submit a navigational watchstanding rating certificate (II/4 or II/5) or an engineering watchstanding rating certificate (III/4 or III/5) will bear a limitation for "non-watchstanding" duties.

.10 Wiper (WIP)

Any seafarer who qualifies as in [§5.11.3](#) and [§4.2.3](#) may apply for this rating without any sea time. This is an optional rating that is not required by regulation.

.11 Engine Cadets

Any seafarer who qualifies as in [§5.11.3](#) and [§4.2.3](#) may apply for an SIRB. Upon request, they can be issue a WIP SQC as above in [§5.11.2.10](#). No sea service is required. All cadets must have a letter of appointment to an RMI-flagged vessel.

5.11.3 Age Requirements

Applicants must be at least 17 years of age, except for applicants for WIP and cadet certification who must be 16 years of age.

5.11.4 Endorsement Attesting Recognition of a National Certificate

An applicant who presents certification as ASE, OM, FWT, GP-1, GP-2, PM, Electrician, or equivalent, issued by a foreign government whose rating system is acceptable to the Administrator, may be issued an equivalent endorsement attesting the recognition of that certificate provided there is compliance with the relevant provisions of sub-paragraphs [5.11.2](#), [5.11.3](#), and [4.2.3](#).

5.11.5 Revalidation Requirements

Ratings are not required to revalidate watch standing certification. Certificates will be renewed when the SIRB is renewed.

**5.12 Certification for "Tanker Qualification"**

(Reference: STCW Reg. V/1-1 and V/1-2 and Section A-V/1-1 & Section A-V/1-2)

### 5.12.1 General Requirements

Officers and ratings assigned specific duties and responsibilities related to cargo or cargo equipment on oil or chemical tankers shall hold a certificate in basic training for oil *and* chemical tanker cargo operations (STCW V/1-1). Officers and ratings assigned specific duties and responsibilities related to cargo or cargo equipment on liquefied gas tankers shall hold a certificate in basic training for liquefied gas tanker cargo operations (STCW V/1-2).

### 5.12.2 Levels of Responsibility

Tanker qualifications are issued at one of three functional levels of responsibility:

#### .1 Management Level

For senior officers serving as Master, Chief Mate (First Officer), Chief Engineer, and First Assistant Engineer (Second Engineer Officer);

#### .2 Operational Level

For other certificated officers, serving under the direction of an officer at the management level, including ETOs; and

#### .3 Support Level

For ratings (capacities), uncertificated crew performing tasks related to cargo or cargo equipment under the direction of an individual serving in the operational or management level.

### 5.12.3 Types of Tanker Qualification Certification

#### .1 Oil or Chemical Tanker (certificates are issued separately)

This certification will be issued to seafarers with cargo handling duties or duties related to the maintenance or repair of cargo equipment aboard vessels carrying liquid petroleum products in bulk, and/or liquid chemicals in bulk, that cannot be considered liquefied gases.

#### .2 Liquefied Gas Tanker

This certification will be issued to seafarers with cargo handling duties or duties related to the maintenance or repair of cargo equipment aboard liquefied gas carrying vessels.

#### .3 Specialized Training

Senior officers and any officer with immediate responsibility for loading, discharging, care in transit, handling cargo, or cargo handling equipment shall hold a certificate in advanced training relating to specific duties aboard oil/chemical tankers or liquefied gas carriers, as appropriate to the certification sought. A copy of an appropriate training course certificate must be included with the application. Evidence of tanker training must have been issued within the five years previous to the date of the application.

#### 5.12.4 Requirements for Tanker SQCs

##### .1 Senior Officers

Masters, Chief Mates (First Officers), Chief Engineers, and First Assistant Engineers (Second Engineer Officers) seeking certification at the management level, must provide:

- evidence of specialized (advanced) training for the same type tanker to which they are being assigned; and
- evidence of at least three months of service in the past five years aboard the same type of tank vessel to which they are being assigned; or
- an endorsement from their national administration of a management level tanker qualification for the same type tanker.

If there is no endorsement and the officer possesses advanced training but does not have the sea service, the certificate will be issued at the Operational Level.

##### .2 Junior Officers

OICNW (Second Mates), OICNW (Third Mates), OICEW (Second Assistant Engineers or Third Engineer Officers), or OICEW (Third Assistant Engineers or Fourth Engineer Officers) seeking certification at the operational level, must provide evidence of:

- familiarization training for the type tanker upon which they will serve; and
- at least three months sea service aboard the type of tanker upon which they will serve within the past five years; or
- evidence the officer has completed the specialized tanker training as defined in sub-paragraph 5.12.4.1 above for the type of tanker to which he/she will be assigned.

If the officer possesses basic training but does not have the sea service, the certificate will be issued at the Support Level.

##### .3 Ratings

Applicants are required to have:

- a minimum of three months service aboard the type of tanker upon which they will serve; or
- approved tanker basic training for that type of tanker.

Applicants with sea service only, must be capable of meeting the standard of competence outlined in Section A-V/1-1, paragraph 1 of STCW. Both the sea service and the training shall be appropriate to the type of certification sought.

#### 5.12.5 SQCs Based on Nationally Issued Endorsements and Certificates

An applicant for junior officer who presents an operational level endorsement issued by the administration that issued the officer's CoC may be issued an SQC for the type tanker requested. Junior officers who present a COP for advanced tanker training issued by the administration that issued their CoC may be issued an SQC for the type tanker requested. Junior officers who present a COP for basic tanker training issued by the administration that issued their CoC must still satisfy the sea service requirements in sub-paragraph [5.12.4.2](#) above.

An applicant for senior officer who presents a management level endorsement issued by the administration that issued the officer's CoC may be issued an SQC for the type tanker requested. Senior officers who present a COP for advanced tanker training issued by the administration that issued their CoC may be issued an SQC for the type tanker requested provided the sea service requirements in sub-paragraph [5.12.4.1](#) above.

5.12.6 Revalidation Requirements  
(Reference: STCW Reg. I/11)

.1 Officers

Certificated Deck/Navigational and Engineer Officers are required to renew their Management and Operational Level Tanker certification at five year intervals. Applications for renewal of a SQC should be on RMI form [MI-273](#), Application for Seafarer's Identification and Record Book and Special Qualifications and be accompanied by a completed all required supporting documentation. Applicants must show three months of sea service in the past five years aboard the type of tank vessel appropriate to the certification.

**5.13 Certification for Dynamic Positioning Operator (DPO)**  
(Reference: STCW Code Section B-V/f)

5.13.1 General Requirements

An SQC as a DPO will be issued to officers who have completed all of the following requirements:

- .1 a DP Basic/Induction course at a training facility approved by the Administrator;
- .2 a minimum of 30 days seagoing DP familiarization (i.e. trainee);
- .3 a minimum of six months watchkeeping on a DP MOU or ship;
- .4 a DP advanced course (simulator); and
- .5 a statement of suitability by the Master of a DP MOU or ship.

Note: DPOs serving as watchkeepers shall hold formal, appropriate, current qualification in accordance with STCW requirements.

5.13.2 Documentation of Qualifications

SQCs issued by the Administrator to certify these qualifications will be optional. However, vessels are required to have on board documentation attesting to the satisfactory training and qualifications of the DPOs serving on board.

5.13.3 Familiarization

In accordance with ISM Code requirements, upon appointment to a unit operating in DP mode, the Master, OIM, DPOs and other DP-trained personnel should be familiarized with the characteristics of the vessel, the specific DP equipment fitted on board, as well as all relevant documentation, logs and manuals. Particular consideration should be given to the nature of the work of the vessel and the importance of the DP system to this work.

**5.14 Certification for “Proficiency in Survival Craft and Rescue Boats other than Fast Rescue Boats” (PSCRB)**

(Reference: STCW Code Section A-VI/2)

5.14.1 General Requirements

.1 Age and Sea Time

Applicants must be at least 18 years of age and provide documentary evidence he/she has approved seagoing service of not less than 1 year or has attended an approved training course within the five years previous to the date of the application and has approved seagoing service of not less than six months on board vessels.

.2 If providing 1 year of sea service the seafarer must also provide documentary evidence that he/she meets the standard of competence of PSCRB set out in section A-VI/2, paragraphs 1 to 4 of STCW.

.3 SIRB

Applicants must have or have applied for an RMI SIRB.

5.14.2 PSCRB for MOU use only

.1 To qualify for PSCRB limited to MOUs, the applicant must provide evidence that they have received either the STCW PSCRB training or offshore Lifeboatman, Coxswain, or similar accepted training to receive this SQC.

5.14.3 Revalidation Requirements

This SQC must be revalidated when the SIRB is renewed.

**5.15 Certification for “Fast Rescue Boats”**

(Reference: STCW Code Section A-VI/2, paragraph 2)

5.15.1 General Requirements

.1 Prior certification requirement

All applicants must have previously received PSCRB certification. The possession of a PSCRB training certificate, an RMI SQC for PSCRB, or an RMI Navigational Officer’s CoC will provide evidence the seafarer is qualified.

.2 Age and Sea Time

Applicants must be not less than 18 years of age with a minimum 12 months seagoing service.

.3 Training

Applicants must have completed an approved training course in Fast Rescue Boat operations in accordance with STCW Regulation VI/2, paragraph 2.

.4 MOU only FRB certification

The submission of training certificate modeled for the offshore industry that includes facets of FRB training will be acceptable for certification for FRB restricted to MOU use.

5.15.2 Levels of Responsibility

“Fast Rescue Boats” certification will be issued in three levels of responsibility:

.1 Management Level

For senior officers serving as Master, Chief Mate (First Officer), Chief Engineer, and First Assistant Engineer (Second Engineer Officer).

.2 Operational Level

For other certificated officers, serving under the direction of an officer at the management level.

.3 Support Level

For ratings, uncertificated crew performing tasks under the direction of an individual serving in the operational or management level.

5.15.3 Revalidation

This SQC must be revalidated when the SIRB is renewed.

**5.16 Certification for “Advanced Firefighting”**

(Reference: STCW Code Section A-VI/3)

5.16.1 STCW Requirements

STCW Regulation VI/3 requires training in “Advanced Firefighting” for those seafarers with command responsibility in fighting fires, which includes all officers. An SQC will be issued upon evidence being provided of successful completion of an approved advanced firefighting course administered in compliance with STCW Regulation VI/3 and issued within the five years previous to the date of the application or the submission of an officer’s CoC that has been issued in accordance with STCW requirements.

5.16.2 Levels of Responsibility

Advanced Firefighting certification will be issued in three levels:

.1 Management Level

For officers serving as Master, Chief Mate (First Officer), Chief Engineer, and First Assistant Engineer (Second Engineer Officer);

.2 Operational Level

For other certificated officers, serving under the direction of an officer at the management level; and

.3 Support Level

For ratings who are designated to control firefighting operations under the direction of an officer at the management level.

5.16.3 Certification

Advanced Firefighting is a pre-requisite for the issuance of deck/navigational or engineer officer CoCs. Therefore, obtaining a separate SQC is optional (see sub-paragraph [2.11.6](#)) if an officer's certificate issued in accordance with STCW requirements is held.

5.16.4 Revalidation

This SQC must be revalidated when the SIRB is renewed.

**5.17 Certification for "Medical First Aid Provider"**

(Ref. STCW Reg. VI/4, Code Section A-VI/4, paragraphs 1 to 3)

5.17.1 STCW Requirements

STCW Regulation VI/4 requires training as "Medical First Aid Provider" for those seafarers designated to undertake the duties of providing immediate first aid in case of injury or illness aboard ship, which includes all officers. Certification will be issued upon evidence being provided of successful completion of an approved Medical First Aid Course that is in compliance with STCW requirements.

5.17.2 Levels of Responsibility

"Medical First Aid Provider" certification will be issued in three levels:

.1 Management Level

For Master, Chief Engineer, Chief Mate (First Officer), and First Assistant Engineer (Second Engineer Officer);

.2 Operational Level

For other certificated officers, serving under the direction of an officer at the management level; and

.3 Support Level

For ratings (capacities), uncertificated crew performing medical related duties under the supervision of an individual serving in the management or operational level.

5.17.3 Certification

.1 Medical First Aid is a pre-requisite for the issuance of deck/navigational or engineer officer CoCs. Therefore, obtaining a separate SQC is optional (see sub-paragraph [2.11.8](#)) if an officer's certificate issued in accordance with STCW requirements is held.

5.17.4 Revalidation

This SQC must be revalidated when the SIRB is renewed.

**5.18      Certification for “Medical Care Person in Charge” Aboard Ship**  
(Reference: STCW Reg. VI/4, Code Section A-VI/4, paragraphs 4 to 6)

5.18.1    STCW Requirement

In accordance with the SOLAS Convention there must be a person on board a commercial vessel that is designated as a person in charge of medical care. STCW requires such a person to be properly trained and certificated. To qualify for Medical Care Person in Charge training, a seafarer must first have received the Medical First Aid training in paragraph [5.17](#) above. Certification will be issued upon the submission of evidence the seafarer is qualified for the certificate. Evidence can be provided by completion of a Medical Care Person in Charge training certificate from a course that is approved by the administration of a nation on the IMO White List as compliant with STCW requirements or by the documentation outlined in sub-paragraph [5.18.5](#) below.

5.18.2    Levels of Responsibility

“Medical Care Person in Charge” certification will be issued in two levels:

.1      Management Level

For officers serving as Master, Chief Mate (First Officer), Chief Engineer, and First Assistant Engineer (Second Engineer Officer) or medical doctors; and

.2      Operational Level

For other certificated officers, serving under the direction of an officer at the management level, or licensed EMTs, medics, or nurses.

5.18.3    Certification

.1      One seafarer on board each RMI-flagged vessel must possess this certification.

.2      Certificated officers and medical professionals may apply for certification as “Medical Care Person in Charge” submitting certified true copies of a training certificate, COP, or medical professional license with RMI form [MI-273](#) along with other required supporting documentation.

5.18.4    Revalidation

This SQC must be revalidated when the SIRB is renewed.

5.18.5    Medical Professionals

This certification is not required but may be issued to ship’s doctors or ship’s nurses/medics upon request. It shall be the responsibility of the ship owner or operator to verify the validity of such persons’ medical certification. A Medical Care Person in Charge SQC can be issued to medical professionals as outlined in sub-paragraph [5.18.2](#) above.

## **5.19 Documentation for “Ro-Ro Passenger Vessel Training”**

### 5.19.1 STCW Regulation V/2

Masters, officers, ratings, and other personnel designated on muster lists to assist passengers in emergency situations aboard ro-ro passenger vessels engaged on international voyages shall receive, prior to being assigned shipboard duties, mandatory minimum training as appropriate.

### 5.19.2 Specific Training at Levels of Responsibility

The following training shall be the responsibility of and be accomplished by the ship owner/operator in accordance with the guidelines in STCW, Regulation V/2 and STCW Code Section A-V/2:

#### .1 Management Level

In addition to the courses prescribed for Operational and Support Levels of responsibility listed below, senior officers and every person assigned immediate responsibility for embarking and disembarking passengers, loading, discharging, or securing cargo, or closing hull openings on board ro-ro passenger ships shall have completed approved training in passenger safety, cargo safety and hull integrity. Senior officers and any person having responsibility for the safety of passengers in emergency situations on board ro-ro passenger ships shall have completed approved training in crisis management and human behavior as stated in STCW Code Section A-V/2, paragraph 5.

#### .2 Operational Level

In addition to the training prescribed for Support Level, officers and other personnel designated on muster lists to assist passengers in emergency situations on board ro-ro passenger ships shall have completed training in crowd management (Ref: STCW Code Section A-V/2, paragraph 1). Officers and other personnel assigned specific duties and responsibilities on board ro-ro passenger ships shall have completed familiarization training covering the subjects listed in STCW Code Section A-V/2, paragraphs 2 and 4.

#### .3 Support Level

Personnel providing direct service to passengers in passenger spaces on board ro-ro passenger ships shall have completed the safety training specified in STCW Section A-V/2, paragraphs 1 and 3.

### 5.19.3 Documentation of Training

No SQCs will be issued by the Administrator to certify this training. However, vessels are required to have on board documentation attesting to the completion of this training by the appropriate personnel.

## 5.20 Documentation for “Passenger Vessel Training”

### 5.20.1 STCW Regulation V/2

Masters, officers, ratings, and other personnel designated on muster lists to assist passengers in emergency situations aboard passenger vessels, other than ro-ro passenger vessels, engaged on international voyages shall receive, prior to being assigned shipboard duties, approved training as appropriate in:

- .1 Crowd management for personnel designated on the muster list to assist passengers in emergency situations as specified in STCW Section A-V/2, paragraph 1;
- .2 Safety for personnel providing direct service to passengers in passenger spaces as specified in STCW Section A-V/2, paragraph 2;
- .3 Crisis management and human behavior for Masters, Chief Mates, Chief Engineer officers, second engineer officers and any person having responsibility for the safety of passengers in emergency situations as specified in STCW Section A-V/2, paragraph 3; and
- .4 Passenger safety, cargo safety and hull integrity for Masters, Chief Mates, Chief Engineer officers, second engineer officers and every person assigned immediate responsibility for embarking and disembarking passengers as specified in STCW Section A-V/2, paragraph 4.

Seafarers who are required to be trained in accordance with paragraphs .1, .2, .3, and .4 above shall, at intervals not exceeding five years, undertake appropriate refresher training or provide evidence of having achieved the required standard of competence within the previous five years.

### 5.20.2 Lifeboat Crews

Where more than two survival craft/rescue boat crewmembers are required to be assigned to a lifeboat, the crewmembers assigned who are not certified survival craft/rescue boat crewmembers should be selected on the basis of their ability to remain calm, help others during a period of stress and follow the directions of the certified survival craft/rescue boat crewmember in charge of the lifeboat. Their documented training should include at least:

- the proper way to put on the PFDs and how to instruct others,
- where applicable, how to put on TPAs and how to instruct others,
- locations of fire extinguishers and how to use them,
- locations of pyrotechnics and how to use them,
- locations of provisions and how to open them,
- location of the bailers, buckets, and bilge pump and how to use them,
- location of the first aid kit,
- how to load and seat people safely in the boat,
- how to safely embark and disembark disabled persons and persons in need of assistance, and
- the location(s) of the muster list(s) and usage.

See RMI Marine Notice [7-038-2](#), *Minimum Safe Manning Requirements for Vessels*.

### 5.20.3 Responsibility

The training of personnel other than Masters, officers and ratings need only be related to the duties assigned to those “other personnel.” This training shall be the responsibility of and accomplished by the ship owner/operator in accordance with the guidelines in STCW Section A-V/2.

### 5.20.4 Documentation of Training

No SQCs will be issued by the Administrator to certify this training. The ship owner/operator shall ensure that documentary evidence of the training that has been completed is issued for every person found qualified under the provisions of STCW Regulation V/2 and is available for review by proper authorities and ISM Code auditors.

## **5.21 Certification for “High Speed Craft”**

### 5.21.1 Certificate

A type rating certificate will be issued to officers who have completed the training as specified in the High Speed Craft (HSC) Code, §18.3. This HSC Certificate will be specific to the type of craft, model, and route of service and shall be in addition to the appropriate certification already required of the officers by STCW, as amended.

### 5.21.2 Certification Levels

Certification will be issued at two levels of responsibility: “Management,” and “Operational,” and limited to the Master and all officers having an operational role.

### 5.21.3 Period of Validity

HSC type rating certificates will be issued for a period of two years. The certificates may be renewed upon application showing at least six months sea service aboard the same type craft within the previous two years. An acceptable refresher training course may be substituted for the sea service.

## **5.22 Certification for “Ship Security Officer”**

### 5.22.1 STCW Regulation VI/5

A certificate of proficiency as a Ship Security Officer (SSO) will be issued to licensed officers or approved security professionals who provide evidence of:

- .1 approved seagoing service of not less than 12 months or appropriate seagoing service and knowledge of ship operations; and
- .2 successfully completed a recognized training course or program covering the requirements set out in STCW Section A-VI/5.

5.22.2 Vessels are required to have on board documentation attesting to the satisfactory training and qualifications of a properly designated SSO. Officers designated as SSO or alternate SSO in the Ship Security Plan shall possess an RMI SQC as SSO.

## 5.23 Mandatory Minimum Security-Related Training

### 5.23.1 STCW Regulation VI/6

#### .1 Familiarization training

All persons employed or engaged on board an RMI seagoing vessel that is required to comply with the provisions of the ISPS Code shall receive approved security-related familiarization training as set out in STCW Section A-VI/6. It is the intent that the training be completed after a seafarer is assigned to a vessel and prior to the seafarer assuming routine security duties aboard that vessel.

Security related familiarization training shall be conducted by the SSO or an equally qualified person.

#### .2 Security awareness training

Seafarers who are assigned RMI vessels must be trained in security awareness as set forth in STCW Section A-VI/6. An optional SQC can be issued for this qualification.

#### .3 Designated security duties

Seafarers designated to perform security duties, including anti-piracy and anti-armed robbery, shall meet the standards of training set forth in STCW Section A-VI/6, paragraphs 6 to 8. An optional SQC can be issued for this qualification.

### 5.23.2 Certification for Security Awareness Training and Training for Seafarers with Designated Security Duties

A seafarer who possesses any STCW certificate issued by the Administrator after 1 January 2014, except for Basic Safety Training, will have been evaluated for security awareness qualifications and can be considered to be qualified for that training as outlined in STCW Regulation VI/6 if he/she possesses an RMI certificate issued in compliance with STCW requirements.

The following is required as evidence that a seafarer has been appropriately trained for security awareness:

- .1 a training certificate for security awareness from a facility whose course is approved by the maritime administration of a nation that is on the IMO White List as compliant with the provisions of STCW; or
- .2 a training certificate for Ship Security Officer or training for those with designated security duties from a facility whose course is approved by the maritime administrator of a nation that is on the IMO White List as compliant with the provisions of STCW; or
- .3 Those who require designated security duties SQCs should provide documentary evidence similar to the above.
- .4 An SSO certificate will also provide evidence of being qualified for those with designated security duties.

## 5.24 Certification for “General Steward Utility (GSU)”, “Cook”, or “Chief Cook”

### 5.24.1 General Requirements (in accordance with the Maritime Labour Convention, 2006 ([MLC, 2006](#)))

#### .1 [MLC, 2006](#) (Standard A3.2 & Guideline B3.2)

Seafarers who are engaged as ships’ cooks, including Chief Cooks, must be trained, qualified, and found competent for the position.

- a. GSUs must also provide evidence they have received basic training in food hygiene, personal hygiene, food handling, food preparation, and environmental protection procedures.

#### .2 Age and Sea Time

- a. No seafarer under the age of 18 shall be employed or engaged or work as a ship’s cook.
- b. Applicants must have served at sea for minimum period as prescribed by the Administrator with consideration given to existing relevant qualifications and/or experience. Cooks should have served as a GSU for a period of one year to qualify.
- c. Chief Cooks should have served in the capacity of a ship’s cook for a period of one year to qualify. Proof of completion of an MLC compliant training course, Certificate of Proficiency, or a letter of recommendation from the Master or Operator can be accepted in lieu of sea service for either capacity.

#### .3 Medical

Cooks and other personnel who are involved in preparing food, handling food, or maintaining food service areas must:

- a. meet the physical examination requirements set forth in the STCW Code, as amended, Part A, Chapter 1, §A-I/9;
- b. meet the color vision standards contained in the CIE Colour Vision Standard 3, at a minimum (CIE 143-2001); and
- c. be certified by the medical examiner to be free of communicable diseases.

#### .4 Training

Shipowners must ensure that seafarers who are engaged as ships’ cooks are trained, qualified, and found competent for the position in accordance with requirements set out in the [MLC, 2006](#) and RMI laws and regulations.

Applicants must have successfully completed a training course or program that is approved or recognized by the Administrator, which covers practical cookery and food preparation, food and personal hygiene, galley sanitation, nutrition, food storage, stock control, environmental protection and catering health and safety.

#### 5.24.2 Certificate

- a. The possession of a cook or chief cook's certificate is **not** mandatory under the [MLC, 2006](#). However, a GSU, Cook, or Chief Cook certificate may be issued to a seafarer of 18 years of age or older who has successfully completed the above training course or program and is found qualified and competent for the capacity.
- b. The vessel operator must ensure that persons responsible for food preparation, handling of food, or maintaining of food service areas have documentary evidence of their training and qualifications in their possession.

#### 5.24.3 Documentation of Qualifications

- a. SQCs issued by the Administrator to certify these qualifications will be optional. However, possession of the GSU, Cook, or Chief Cook SQC will be prima facie evidence of compliance with the requirements set forth in [MLC, 2006](#). Vessels are required to have on board documentation attesting to the Cook or Cook's satisfactory training and qualifications on board.
- b. The Administrator will recognize, where appropriate, certificates of qualification issued by:
  - (1) other Member States that have ratified the [MLC, 2006](#); or
  - (2) other entities that provide training in accordance with relevant ILO Conventions or other training equivalent to the ILO standards.

### 5.25 **Certification for Personnel assigned to vessels subject to the IGF Code**

Training and certification requirements for personnel assigned to vessels subject to the IGF Code is outlined in STCW Regulation V/3. The training requirements are at two levels, basic and advanced. SQCs for these personnel are required as follows:

- .1 The basic level of training is required for all seafarers responsible for designated safety duties associated with the care, use, or in emergency response to the fuel on board the ships. To qualify for this certificate the seafarer must:
  - .1 have completed basic training for service on ships subject to the IGF Code in accordance with STCW Section A-V/3 paragraph 1; or
  - .2 be certificated in accordance with MI-118, paragraphs [5.12.1](#) and [5.12.3.2](#)
- .2 The advanced level of training is required for Masters, engineering officers or any other person who has immediate responsibility for the care and use of fuels and fuel systems. To qualify for this certificate the seafarer must:
  - .1 possess the basic certificate in §5.25.1 above; and
  - .2 either complete an approved advanced training program for service on ships subject to the IGF Code in accordance with STCW Section A-V/3 paragraph 2; and
  - .3 complete at least one month of approved seagoing service that includes a minimum of three bunkering operations on board ships subject to the IGF Code. Two of the three bunkering operations may be replaced by approved simulator training on bunkering operations; or

- .4 be certificated in accordance with MI-118, paragraphs [5.12.1](#) and 5.12.3.2 plus the requirements of 5.25.1 and 5.25.2.3 and completed at least three months of sea service in the previous five years on board ships that are subject to the IGF Code, carry as cargo fuels covered by the IGF Code, or ships that use low flashpoint fuel as fuel.

## **5.26 Polar Code**

### **5.26.1 Training of Officers**

Masters, Chief Mates, and Officers in Charge of a Navigational Watch (OICNW) on board ships operating in polar waters that are required to possess a Polar Ship Certificate and Polar Water Operational Manual (PWOM) must be qualified in accordance with STCW Convention Regulation V/4 and meet the standard of competence for training found in the STCW Code Section A-V/4 and Tables A-V/4-1 and A-V/4-2 for the ships and ice conditions described in part I-A of Chapter 12 of the Polar Code. Every crew member must be familiarized with the procedures and equipment contained or referenced in the PWOM that are relevant to their assigned duties.

### **5.26.2 Requirements for Qualification**

Evidence for qualifications in polar water navigation must be provided in accordance with the STCW Convention Regulation V/4, and STCW Code Section A-V/4, and Tables A-V/4-1 and A-V/4-2 as follows:

- .1 Masters, Chief Mates, and OICNWs on watch on ships operating in polar waters shall hold a certificate in basic training for ships operating in polar waters that meets the standard of competence specified in Section A-V/4, paragraph 1 of the STCW Code.
- .2 Masters and Chief Mates on ships operating shall hold a certificate in advanced training for ships operating in polar waters and have:
  - a) the certificate required in (.1) above; and
  - b) at least 2 months of approved sea service in the deck department at the management level, or while performing watch standing duties at the operational level within polar waters; or
  - c) equivalent approved service; and
  - d) completed approved advanced training for ships operating in polar waters that meets the standard of competence specified in the STCW Code Section A-V/4, paragraph 2.

### **5.26.3 Certification**

Masters, Chief Mates, and OICNWs who already have the qualification(s) or who have been evaluated as qualified by the Administrator as above, shall receive a notation on their Officer's Certificate that qualifies them for Polar Water service. A separate certificate will not be issued.

## **6.0 CERTIFICATION BASED ON TRAINING CERTIFICATES**

### **6.1 General Policy**

The general policy on acceptance of Training or SQCs for the issuance of RMI certificates is:

#### **6.1.1 Maritime Training Centers**

STCW Certificates of Completion issued by maritime training centers will only be accepted by the Administrator if the course or program is monitored by a Quality Standards System acceptable to the Administrator or is certified by a national government “Reported” by the Maritime Safety Committee of the IMO as giving full force and effect to the Convention. (See RMI Marine Notice [7-047-2](#).) Courses must be approved by the maritime administration of a nation that is on the IMO White List. The certificates that are issued must bear the proper STCW reference and the approval of the above mentioned administration.

#### **6.1.2 Administrations**

- .1 Certificates of Proficiency or Special Qualification issued by administrations approved by the IMO and RMI will be accepted by the Administrator for the issuance of equivalent RMI certificates.
- .2 An administration must be on the Maritime Safety Committee Report of the IMO to be acceptable for the issuance of equivalent RMI STW certification. An Undertaking with the Administrator must also be acknowledged for Officer’s certificates.
- .3 In the case of ships’ cooks, the Administrator will recognize, where appropriate, certificates of qualification issued by other Member States which have ratified the [MLC, 2006](#) or the Certification of Ships’ Cooks Convention, 1946 (ILO no. 69), or other approved body.

## **7.0 CERTIFICATION FOR YACHT PERSONNEL**

### **7.1 General Policy**

All officers and crew working on board a RMI registered commercial yacht, a Passenger Yacht (PAXY), private yacht that has been issued a Private Yacht Limited Charter (PYLC) Compliance Certificate, or a Yacht Engaged in Trade (YET) Compliance Certificate, who have been assigned duties and responsibilities with regard to safety, security and environmental protection, shall have in their possession an official RMI issued SIRB (§[4.0](#)).

It is the responsibility of the owner/operator of the yacht to ensure that the officers and crew have the appropriate certifications, qualifications and experience required for the yacht upon which they intend to serve. Discussion with the yacht’s underwriters is encouraged in order to ensure that it is in full compliance with all Flag State requirements.

## 7.2 Types of Certificates of Endorsement (CoE)

### 7.2.1 Deck/Navigational Officer (STCW)

#### .1 All Grades

Every deck officer serving aboard an RMI registered commercial yacht, PAXY, PYLC or YET shall hold a valid CoC issued by a recognized flag State administration. Equivalent endorsement certificates issued under the provisions of STCW will be issued for the unexpired term of the national certificate that has been recognized. The following CoEs will be issued:

- Master
- Mate
- OICNW

#### .2 Limitations

Certificates issued pursuant to paragraph [7.2.1](#) may be limited by endorsement to service on yachts of not more than 3000GT. Such certificates may be further limited according to the candidate's actual experience and qualifications as appropriate.

### 7.2.2 Engineer Officer - Motor (STCW)

#### .1 All Grades – Motor

Every engineering officer serving aboard an RMI registered commercial yacht, PAXY, PYLC or YET shall hold a CoC issued by a recognized flag State administration. Equivalent endorsement certificates issued under the provisions of STCW, as amended, will be issued for the unexpired term of the national certificate that has been recognized. The following CoEs will be issued:

- Chief Engineer
- OICEW

#### .2 Limitations

A certificate issued pursuant to paragraph 7.2.2 may be limited as to tonnage or power rating of main propulsion machinery, or both as appropriate. Such certificates may be further limited according to the candidate's actual experience and qualifications as appropriate.

### 7.2.3 Master (Yacht) – 350GT/Mate (Yacht) – 500GT CoC (STCW)

This CoC will be issued only to those yacht Masters who take a prescribed course\* and who qualify for and pass an examination.

In order for an applicant to receive the RMI 350GT CoC the following requirements must be met:

- .1 The applicant must possess a CoC for: 200 GT Master - Yachts (or greater).
- .2 The applicant must have completed three years of service on vessels > 15 meters, one year of which must be aboard a vessel > 200 tons in the grade of Master or Mate (i.e. OICNW, Officer of the Watch (OOW), Chief Mate, etc.) (1 year = 365 days)
- .3 The applicant must have completed the following:
  - STCW Basic Safety Training (all four parts)
  - Master of Yachts Offshore – Unlimited Oceans
  - OOW Navigation and Radar
  - General Ships Knowledge
  - Advanced Sea Survival for Yachtsmen
  - PSCRB
  - Advanced Firefighting training
  - Medical First Aid training
  - ARPA
  - ECDIS – 40 hour course\*
  - Bridge Resource Management (BRM)
  - Leadership and Managerial training
  - Security Awareness training
- .4 The applicant must have had an approved medical examination within the last two years, a National ID document (passport) and a passport size photo.
- .5 The applicant must possess an RMI Seafarers ID Book (SIRB, MI-272) or obtain a letter of recommendation from a RMI licensed master mariner and submit an application for an SIRB.

### 7.2.4 Master (Yachts) - Unlimited CoC (STCW) (Capstone Course)

This CoC will be issued only to those yacht Masters who take the prescribed course\*\* and who qualify for and pass all of the examinations/assessments.

In order for an applicant to enroll in the Capstone Course and qualify for a (CoC) the following requirements must be met:

- .1 The applicant must possess, at a minimum, a valid STCW CoC for either:
  - STCW II/2 Master - Yachts 3000 Gross Tons (GT); or
  - STCW II/2 Master – Vessels 3000 GT.

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\* Applicants must be pre-approved to take the course.

\* Applicants without an approved ECDIS certificate will have a limitation added to their CoC to effect of: “NOT VALID FOR SERVICE ABOARD ECDIS EQUIPPED VESSELS”.

\*\* Applicants must be pre-approved to take the course.

- .2 The applicant must have completed one year of sea service within the last five years as follows:
- a) Holders of a yacht CoC must show service aboard a yacht >500 GT in the grade of Master, 270 days of which must be actual sea service (one year = 365 days).
  - b) Holders of a merchant vessel CoC must show service aboard a vessel >500 GT in the grade of Master, 180 days of which must be actual sea service; or be qualified to sit for STCW Master (Unlimited) examination (one year = 365 days).
- .3 The applicant must have completed the following:
- STCW Basic Safety Training (refresher)
  - Advanced Firefighting training
  - Advanced Meteorology
  - Advanced Navigation
  - Advanced Shiphandling
  - Advanced Stability
  - ARPA
  - BRM
  - STCW Compliant Celestial Navigation
  - ECDIS – 40 hour course\*
  - Leadership and Managerial training
  - Medical First Aid
  - PSCRB
  - Marine Propulsion for the Deck Officer
  - Security Awareness training
- .4 The applicant must have had an approved medical examination within the last two years, an ID Document (passport) and a passport size photo.

Refer to §3.2.5 in RMI publication *Seafarer Requirements for Certification by Examination* ([MI-118E](#)).

#### 7.2.5 Passenger Yacht (PAXY) officers/crew

Masters and mates employed on board PAXYs must be trained and certificated in STCW Proficiency in Crowd Management for Passenger Ships, and Crisis Management and Human Behavior Training on Passenger Ships.

#### 7.2.6 Private Yacht - (Non-STCW) certification

All Certificates of Qualifications (CoQs) will be issued for Private Yacht use only. **These COQs are not valid for use on Commercial Yachts, PAXYs or YETs.**

#### 7.2.7 Deck/Navigation Officer CoQs

- Private Yacht Master
- Private Yacht Mate

## 7.2.8 Crew/Ratings

- Engine Rating (Yacht Only)
  - Yacht Engineer Course (YEC)
  - Yacht Marine Engine Operators License (YMEOL)

All private yacht certificates, for both officers and ratings, require proof of completion of STCW Basic Safety Training and Security Awareness Training (reference sub-paragraph [4.1.4.2](#)).

## 7.3 Certification for “Cook”, “Chief Cook” or “General Steward Utility (GSU)”

### 7.3.1 General Requirements

(in accordance with the Maritime Labour Convention, 2006 ([MLC, 2006](#)))

#### .1 [MLC, 2006](#) (Ref. Standard A3.2 & Guideline B3.2)

Crew members who are engaged in any position that involves food handling must be trained, qualified and found competent for the position. Stew’s/Cooks/Chefs must also provide evidence they have received basic training in food hygiene, personal hygiene, food handling, food preparation, and environmental protection procedures.

#### .2 Age and Sea Time

Applicants must be not less than 18 years of age and have served at sea for minimum period as prescribed by the Administrator taking into account existing relevant qualifications and/or experience.

#### .3 Medical

Applicants must be certified by the medical examiner to be free of communicable diseases.

#### .4 Training

Applicants must have successfully completed a legitimate training course or program covering practical cookery and food preparation, food and personal hygiene, galley sanitation, nutrition, food storage, stock control, environmental protection and catering health and safety. A letter attesting to MARPOL Annex V training that has been signed/dated by the Master may be accepted in lieu of environmental training.

### 7.3.2 Certificate

A GSU, Cook, or Chief Cook certificate may be issued to a seafarer of 18 years of age or older who has successfully completed the above training course or program and is found qualified and competent for the capacity.

### 7.3.3 Documentation of Qualifications

SQCs issued by the Administrator to certify these qualifications will be optional. However, possession of the GSU, Cook, or Chief Cook SQC will be **prima facie evidence of compliance with the requirements set forth in [MLC, 2006](#)**. Vessels are required to have on board documentation attesting to the satisfactory training and qualifications of the Cooks or Chefs serving on board.

#### 7.4 **RMI Yacht Crew Certification Center**

All correspondence concerning RMI yacht crew certification should be directed to the Administrator's Fort Lauderdale office:

Republic of the Marshall Islands Maritime Administrator  
c/o International Registries, Inc.  
Portside Yacht Center, Suite 300  
1850 S.E. 17<sup>th</sup> St.  
Ft. Lauderdale, FL 33316-3058  
USA

Tel: +1-954-763-7775

Email: [yachtcrew@register-iri.com](mailto:yachtcrew@register-iri.com)

ANNEX 1 – SAMPLE CERTIFICATE OF RECEIPT OF APPLICATION (CRA)

Republic of the Marshall Islands  
OFFICE OF THE MARITIME ADMINISTRATOR

CERTIFICATE OF RECEIPT OF APPLICATION

ATTESTING THE RECOGNITION OF A CERTIFICATE UNDER  
THE PROVISIONS OF THE INTERNATIONAL CONVENTION ON STANDARDS OF  
TRAINING, CERTIFICATION AND WATCHKEEPING FOR SEAFARERS, 1978, AS AMENDED

The Government of the Republic of the Marshall Islands certifies Certificate No. 1234567890 issued to  
JOHN DOE  
by or on behalf of the Government of UNITED STATES OF AMERICA is duly recognized  
in accordance with the provisions of regulation I/10 of the above Convention, as amended, and the lawful holder is authorized  
to serve in the following capacity or capacities specified in the applicable safe manning requirements of the Administration for a  
period of three (3) months until 2 DECEMBER 2015 while the application for a Marshall Islands officer certificate is  
being processed.

Marshall Islands officer certificate officer number 385707 assigned dated 3 SEPTEMBER 2015

CAPACITY	LIMITATIONS APPLYING (IF ANY)
Chief Engineer	Motor Vessel Only

Sample

Issued on: 3 SEPTEMBER 2015 at: RESTON

Signature of duly authorized official: R. A. Fay

Name of duly authorized official: R. A. Fay

Signature of Ship Master: \_\_\_\_\_

Date of Birth of the holder of the certificate: 1 JANUARY 1970

Signature of the holder of the certificate: \_\_\_\_\_

NOTE: This document and the Officer's National Certificate of Competency must be kept available in accordance with Regulation I/2, paragraph 11 of the Convention while serving on a ship.

Marshall Islands seafarer certificates can be verified on our website at [www.register-iri.com](http://www.register-iri.com) or by contacting the Office of the Maritime Administrator at [seafarers@register-iri.com](mailto:seafarers@register-iri.com) or +1-703-620-4880.



MI-151B (REV 03/14)

**ANNEX 2 – SAMPLE CERTIFICATE**

	<p><b>Republic of the Marshall Islands</b>  <b>OFFICE OF THE MARITIME ADMINISTRATOR</b></p> <p><i>CERTIFICATE ISSUED UNDER THE PROVISIONS OF THE  INTERNATIONAL CONVENTION ON STANDARDS OF  TRAINING, CERTIFICATION AND WATCHKEEPING  FOR SEAFARERS, 1978, AS AMENDED</i></p>	<p>CERTIFICATE NUMBER  <b>271293</b></p> 
<p>The Government of the Republic of the Marshall Islands certifies that  <b>JOHN DOE</b></p>		
<p>has been found duly qualified in accordance with the provisions of regulation <u>III/2</u> of the above  Convention, as amended, and has been found competent to perform the following functions at the levels specified, subject to any  limitations indicated until <b>28 FEBRUARY 2018</b></p>		
FUNCTION	LEVEL	LIMITATIONS APPLYING (IF ANY)
<i>Controlling the operation of the ship and care for persons on board</i>	<i>Management</i>	<i>Motor Vessels Only</i>
<i>Marine Engineering</i>	<i>Management</i>	<i>Motor Vessels Only</i>
<i>Electrical, electronic and control engineering</i>	<i>Management</i>	<i>Motor Vessels Only</i>
<i>Maintenance and Repair</i>	<i>Management</i>	<i>Motor Vessels Only</i>

Sample

The lawful holder of this certificate may serve in the following capacity or capacities specified in the applicable safe manning requirements of the Administration:

CAPACITY	LIMITATIONS APPLYING (IF ANY)
<i>Chief Engineer</i>	<i>Motor Vessels Only</i>

Certificate No. 271293 issued on 1 MARCH 2013 FIN: 599999



  
Signature of duly authorized official  
**R. A. Fay**  
Name of duly authorized official  
1 JANUARY 1970  
Date of Birth of the holder of the certificate





Photograph of the holder of the certificate

Signature of the holder of the certificate \_\_\_\_\_

*NOTE: The original of this certificate must be kept available in accordance with Regulation I/2, paragraph 11 of the Convention while serving on a ship.*

MI-105C (REV 03/14)

**ANNEX 3 – SAMPLE ENDORSEMENT**


	<p><b>Republic of the Marshall Islands</b>  <b>OFFICE OF THE MARITIME ADMINISTRATOR</b>  <b>ENDORSEMENT ATTESTING THE RECOGNITION OF A CERTIFICATE</b>  <b>UNDER THE PROVISIONS OF THE INTERNATIONAL CONVENTION ON</b>  <b>STANDARDS OF TRAINING, CERTIFICATION AND WATCHKEEPING</b>  <b>FOR SEAFARERS, 1978, AS AMENDED</b></p>	<p>CERTIFICATE NUMBER  <b>286510</b></p> 
<p>The Government of the Republic of the Marshall Islands certifies Certificate No. <u>1234567890</u> issued to  <b>JOHN DOE</b></p>		
<p>by or on behalf of the Government of <u>UNITED STATES OF AMERICA</u> is duly recognized in accordance  with the provisions of regulation I/10 of the above Convention, as amended, and the lawful holder is authorized to perform the  following functions at the levels specified, subject to any limitations indicated until <b>3 SEPTEMBER 2018</b></p>		
FUNCTION	LEVEL	LIMITATIONS APPLYING (IF ANY)
<i>Controlling the operation of the ship and care for persons on board</i>	<i>Management</i>	<i>Motor Vessels Only</i>
<i>Marine Engineering</i>	<i>Management</i>	<i>Motor Vessels Only</i>
<i>Electrical, electronic and control engineering</i>	<i>Management</i>	<i>Motor Vessels Only</i>
<i>Maintenance and Repair</i>	<i>Management</i>	<i>Motor Vessels Only</i>


Sample


The lawful holder of this certificate may serve in the following capacity or capacities specified in the applicable safe manning requirements of the Administration:

CAPACITY	LIMITATIONS APPLYING (IF ANY)
<i>Chief Engineer</i>	<i>Motor Vessels Only</i>

Certificate No. 286510 issued on 4 SEPTEMBER 2013 FIN: 599999



  
Signature of duly authorized official  
**R. A. Fay**  
Name of duly authorized official  
1 JANUARY 1970



Photograph of the holder  
of the certificate

Date of Birth of the holder of the certificate \_\_\_\_\_

Signature of the holder of the certificate \_\_\_\_\_

*NOTE: The original of this certificate must be kept available in accordance with Regulation I/2, paragraph 11 of the Convention while serving on a ship.*

MI-105D (REV 03/14)

ANNEX 4 – SAMPLE ACKNOWLEDGEMENT OF APPLICATION



Republic of the Marshall Islands  
OFFICE OF THE MARITIME ADMINISTRATOR  
Acknowledgement of Application

In accordance with the provisions of Regulation I/10 of the Standards of Training, Certification and Watchkeeping for Seafarers, 1978, as amended, the Government of the Republic of the Marshall Islands certifies that on 25-APR-14 an application for the below listed seafarer documents was received for JOHN DOE, date of birth 01-JAN-90 and is valid for 90 days.
Seafarers Identification and Record Book
Advanced Fire Fighting - Support
Able Seafarer
Basic Training
Proficient in Survival Craft and Rescue Boat

Sample

Captain Robert Fay  
Deputy Commissioner of Maritime Affairs



<Order Name>

NOTE: This document must be kept available in accordance with Regulation I/2, paragraph 9 of the STCW Convention while serving on a vessel.

Republic of the Marshall Islands issued seafarer certificates can be verified on the website, [www.register-iri.com](http://www.register-iri.com), or by contacting the Office of the Maritime Administrator at [seafarers@register-iri.com](mailto:seafarers@register-iri.com) or +1-703-620-4880.

Rev. 4/14

MI-273OR

# ANNEX 5 – SAMPLE SPECIAL QUALIFICATIONS CERTIFICATES

**Republic of the Marshall Islands**

**CERTIFICATE ISSUED UNDER THE PROVISIONS OF THE INTERNATIONAL CONVENTION ON STANDARDS OF TRAINING, CERTIFICATION AND WATCHKEEPING FOR SEAFARERS, 1978, AS AMENDED**

The Government of the Republic of the Marshall Islands certifies that

**JOHN DOE**

has received appropriate approved "Basic Training" in accordance with the provisions of Section VI/1.2 of the above Convention, as amended, in the following:

Personal Survival Techniques  
 Fire Prevention and Fire Fighting  
 Elementary First Aid  
 Personal Safety and Social Responsibilities

Certificate No.: 1007075      Issued On: 01-JAN-2013      Book No.: MH 1187682      FIN: 599999

Signature of Seafarer: \_\_\_\_\_      Signature of duly authorized official: \_\_\_\_\_  
 01-JAN-1970      R. A. Fay

Date of Birth: \_\_\_\_\_      Name of duly authorized official: \_\_\_\_\_

**BAS**      **MI-279A (REV 04/06)**

Work Order: \_\_\_\_\_

**Republic of the Marshall Islands**

**CERTIFICATE ISSUED UNDER THE PROVISIONS OF THE INTERNATIONAL CONVENTION ON STANDARDS OF TRAINING, CERTIFICATION AND WATCHKEEPING FOR SEAFARERS, 1978, AS AMENDED**

The Government of the Republic of the Marshall Islands certifies that

**JOHN DOE**

has been found duly qualified in accordance with the provisions of regulation VI/3 of the above Convention, as amended, and has been found competent to perform the following functions at the levels specified, subject to any limitations indicated until **NO DATE OF EXPIRY**.

FUNCTION	LEVEL	REMARKS/NOTES APPLYING (IF ANY)
Care for persons on board	Master	None

The lawful holder of this certificate may serve in the following capacity as specified in the applicable safe manning requirements of the Administration, and is qualified for duty awards as in accordance with S.W. Reg. VI/6:

CAPACITY	LIMITATIONS APPLYING (IF ANY)
Advanced Fire Fighting	None

Certificate No.: 1007076      Issued On: 01-MAR-2013      Book No.: MH 1187682      FIN: 599999

Signature of Seafarer: \_\_\_\_\_      Signature of duly authorized official: \_\_\_\_\_  
 01-JAN-1970      R. A. Fay

Date of Birth: \_\_\_\_\_      Name of duly authorized official: \_\_\_\_\_

**AFM**      **MI-279C (REV 06/14)**

Work Order: \_\_\_\_\_

Republic of the Marshall Islands

ENDORSEMENT ATTESTING THE RECOGNITION OF A CERTIFICATE UNDER THE PROVISIONS OF THE INTERNATIONAL CONVENTION ON STANDARDS OF TRAINING, CERTIFICATION AND WATCHKEEPING FOR SEAFARERS, 1978, AS AMENDED

The Government of the Republic of the Marshall Islands certifies Certificate No. 454667777 issued to JOHN DOE by or on behalf of the Government of UNITED STATES OF AMERICA is duly recognized in accordance with the provisions of regulation 1/10 of the above Convention as amended and the lawful holder is authorized to perform the following functions at the levels until specified, subject to any limitations indicated. NO DATE OF EXPIRY

Table with 3 columns: FUNCTION, LEVEL, LIMITATIONS APPLYING (IF ANY). Row 1: Marine Engineering, Support, None.

The lawful holder of this certificate may serve in the following capacity or capacities specified in the applicable safe manning requirements of the Administration, and is qualified for security awareness training in accordance with STCW Reg. VI/6 :

Table with 2 columns: CAPACITY, LIMITATIONS APPLYING (IF ANY). Row 1: Able Seafarer Engine, None.

Certificate No.: 1435055 Issued On: 04 SEP 2015 Book No.: MH 1187682 FIN: 599999

Signature of Seafarer

01-JAN-1970

Date of Birth

ASE

Handwritten signature of R. A. Fay

Signature of duly authorized official

R. A. Fay

Name of duly authorized official

Work Order:

MI-279D (REV 06/14)

**ANNEX 6 – REGIONAL OFFICES AUTHORIZED FOR ISSUANCE OF A  
CERTIFICATE OF RECEIPT OF APPLICATION**

The following regional offices are authorized to issue a CRA upon receipt of an original application with all required supporting documentation. Please click on the city name for the web link to each office address.

<a href="#"><b>Busan</b></a>
<a href="#"><b>Dalian</b></a>
<a href="#"><b>Dubai</b></a>
<a href="#"><b>Ft. Lauderdale</b></a>
<a href="#"><b>Hong Kong</b></a>
<a href="#"><b>Imabari</b></a>
<a href="#"><b>London</b></a>
<a href="#"><b>Manila</b></a>
<a href="#"><b>Mumbai</b></a>
<a href="#"><b>Piraeus</b></a>
<a href="#"><b>Rio de Janeiro</b></a>
<a href="#"><b>Seoul</b></a>
<a href="#"><b>Singapore</b></a>
<a href="#"><b>Tokyo</b></a>
<a href="#"><b>Washington, DC/Reston</b></a>

## ANNEX 7 – STCW EQUIVALENT ENDORSEMENT CERTIFICATES

STCW equivalent endorsement certificates will be issued to certificate holders from maritime nations whose educational system and examinations are found acceptable to the Administrator. RMI has entered into Memorandums of Undertaking with the following countries that appear on the International Maritime Organization’s “Report” of acceptable countries (IMO White List). National certificates from these countries are currently recognized under the provisions of the STCW Convention. This is a dynamic report that will be revised as countries are added to this list or, in special circumstances, deleted from this list.

Antigua and Barbuda	Fiji	Malta	Slovak Republic
Argentina	Finland	Marshall Islands	Slovenia
Australia	France	Mauritius	Solomon Islands
Azerbaijan	Georgia	Mexico	South Africa
Bahamas	Germany	Micronesia (Federated States of)	Spain
Bahrain	Ghana	Morocco	Sri Lanka
Bangladesh	Greece	Mozambique	Sweden
Barbados	Honduras	Myanmar	Switzerland
Belgium	Hong Kong	Netherlands***	Thailand
Belize	Hungary	New Zealand	Tonga
Brazil	Iceland	Nigeria	Tunisia
Bulgaria	India	Norway	Turkey
Brunei Darussalam	Indonesia	Oman	Ukraine
Canada	Ireland	Pakistan	United Arab Emirates
Cape Verde	Israel	Panama	United Kingdom****
Chile	Italy	Papua New Guinea	United States
China*	Jamaica	Peru	Uruguay
Columbia	Japan	Philippines	Vanuatu
Cook Islands	Jordan	Poland	Venezuela
Croatia	Kiribati	Portugal	Vietnam
Cyprus	Latvia	Qatar	Venezuela
Czech Republic	Lebanon	Republic of Korea	Vietnam
Denmark**	Liberia	Romania	
Dominica	Lithuania	Russian Federation	
Ecuador	Luxembourg	Samoa	
Egypt	Indonesia	Saudi Arabia	
Estonia	Malaysia	Singapore	

\* Includes: Hong Kong, China (Associate Member to the IMO)

\*\* Includes: Faeroe Islands (Associate Member to the IMO)

\*\*\* Includes: Netherlands Antilles & Aruba

\*\*\*\* Includes: Isle of Man

Bermuda

Cayman Islands

Gibraltar

An applicant with a national STCW certificate will not be required to document sea service, nautical training, or medical examination, provided the national STCW certificate is issued within one (year of application for an RMI endorsement. If the national STCW certificate is valid but is not issued within one year of application for an RMI endorsement, the applicant must submit a medical examination taken within one year of application for the RMI endorsement and document one year of sea service within the last five years.

Equivalent endorsement certificates issued under the provisions of the STCW Convention, will be issued for the unexpired term of the national certificate which has been recognized.