TO: ALL SHIPOWNERS, OPERATORS, MASTERS AND OFFICERS OF MERCHANT SHIPS, AND RECOGNIZED ORGANIZATIONS

SUBJECT: Organizations Acting on Behalf of the Republic of the Marshall Islands Maritime Administrator

PURPOSE

This Guideline provides a comprehensive listing of organizations authorized under written agreement to act on behalf of the Republic of the Marshall Islands (RMI) Maritime Administrator (the “Administrator) as Recognized Organizations (ROs), Recognized Security Organizations (RSOs), Aviation Inspection Bodies (AIBs), and Appointed Representatives (ARs). This Guideline supersedes Rev. Sep/2019 and reflects the updating of contact information for American Bureau of Shipping (ABS), and the removal of Azure Naval Architects.

APPLICABILITY

This Guideline applies to all RMI-flagged vessels.

GUIDANCE

1.0 Definitions

1.1 Appointed Representative (AR)

An AR is an Administrator appointed agent or representative for the statutory survey of unclassed yachts for the issuance of statutory certificates; initial, annual and renewal surveys and Compliance Verifications; and other services.

1.2 Aviation Inspection Bodies (AIB)

AIBs are entities recognized by the Administrator for the verification and certification of helicopter landing areas (HLAs).

1.3 Classification Society or Class

A Classification Society is an organization that establishes and applies technical standards in relation to the design, construction, and survey of ships.
1.4 Recognized Organization (RO)

An RO is an entity delegated authority with respect to statutory certification and services; and 1) if a Classification Society, has been assessed by the Administrator and found to comply with the Code for Recognized Organizations (RO Code); or 2) if an AR, has been assessed by the Administrator and found to substantially comply with the RO Code.

ROs, among other things, are authorized to verify compliance with the International Safety Management (ISM) Code and issue ISM Code Documents of Compliance and Safety Management Certificates on behalf of the Administrator.

1.5 Recognized Security Organization (RSO)

An RSO is an organization with appropriate expertise in security matters, and with appropriate knowledge of ship and port operations, authorized to carry out assessment, verification, approval, or certification of activity required by SOLAS Chapter XI-2 or by Part A and certain elements of Part B, as made mandatory by the Administrator, of the International Ship and Port Facility Security (ISPS) Code. (See Marine Notice 2-011-16). Only those Classification Societies that have been specifically designated by the Administrator in writing may act as an RSO on RMI flagged vessels.

RSOs assist in the implementation and continued enforcement of the ISPS Code. Their duties include review and approval of the Ship Security Plans (SSP) or of amendments to a previously approved plan, carrying out verification audits of the SSP aboard ships, and issuing International Ship Security Certificate (ISSC) to ships found in compliance with the ISPS Code.

Vessel owners are reminded that the ISPS Code strictly prohibits RSOs from undertaking review and approval of SSP and its amendments for a specific ship if the selected RSO had been involved in either the preparation of the Ship Security Assessment (SSA) or of the Ship SSP and/or amendments under review.

2.0 Classification Societies

2.1 The following Classification Societies, with one exception as noted, have been authorized as both ROs and RSOs and may provide services to all RMI flagged vessels.

<table>
<thead>
<tr>
<th>ADDRESS</th>
<th>CONTACT</th>
<th>TEL/FAX/EMAIL</th>
</tr>
</thead>
<tbody>
<tr>
<td>ABS 1701 City Plaza Spring, Texas 77389 USA</td>
<td>Stephen Meesey, Western Hemisphere</td>
<td>Tel: +1-281 877 6882 Mobile: +1-281 380-0306 Email: <a href="mailto:msc-wh@eagle.org">msc-wh@eagle.org</a> or <a href="mailto:smeesey@eagle.org">smeesey@eagle.org</a></td>
</tr>
<tr>
<td>ABS Greater China 3rd Floor, Silver Tower, No. 85 Taoyuan Road Huangpu District, Shanghai 200021 P.R. China</td>
<td>Mr. Suvendra Bagchi, Eastern Hemisphere</td>
<td>Tel: +86-21-2327-0748 Mobile: +86-185-0178-5533 Email: <a href="mailto:msc-eh@eagle.org">msc-eh@eagle.org</a></td>
</tr>
<tr>
<td><strong>BUREAU VERITAS MARINE &amp; OFFSHORE SAS (BV)</strong></td>
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<tr>
<td><strong>ADDRESS</strong></td>
<td><strong>CONTACT</strong></td>
<td><strong>TEL/FAX/EMAIL</strong></td>
</tr>
<tr>
<td>Bureau Veritas Marine and Offshore Division 67-71 Boulevard du Château 92200 Neuilly-sur-Seine FRANCE</td>
<td>Agreement/Recognition and Policy/Regulatory issues: Mr. Charles Delaneau, Director, Statutory and Classification Affairs, Compliance and Regulatory Management</td>
<td>Tel: +33 1 55 24 72 19 Mobile: +33 6 32 28 05 41 Email: C&amp;<a href="mailto:R_STAT@bureauveritas.com">R_STAT@bureauveritas.com</a></td>
</tr>
<tr>
<td></td>
<td>Fleet Management and Operational issues: Mr. Boris Grudon, Manager of Ship Management Systems (ISM, ISPS, MLC) Department</td>
<td>Tel: +33 1 55 24 72 19 Mobile: +33 6 88 09 81 71 Fax: +33 155 24 70 51 Email: <a href="mailto:FM_SMS@bureauveritas.com">FM_SMS@bureauveritas.com</a></td>
</tr>
</tbody>
</table>

| **CHINA CLASSIFICATION SOCIETY (CCS)** |  |
| --- | --- | --- |
| **ADDRESS** | **CONTACT** | **TEL/FAX/EMAIL** |
| CCS Mansion, #9 Dongzhimen South Street, Beijing 100007, PR China | Mr. Ernest Sun CCS Flag State Affairs | Tel: +86-10-5811-2170 Fax: +86-10-5811-2842 Email: flag@ccs.org.cn |
| 98 Cutter Mill Road, Suite 247 South, Great Neck NY 11021, USA | Mr. Xuejun Shan ISM/ISPS/MLC | Tel: +86-10-5811 2381 Fax: +86-10 5811 2862 Email: xjshan@ccs.org.cn |
|  | Mr. Changbin Zhao CCS American Center | Tel: +1-516-396-7368 Fax: +1-516-396-7369 Email: cbzhao@ccs.org.cn |

| **CLASSNK (NK)** |  |
| --- | --- | --- |
| **ADDRESS** | **CONTACT** | **TEL/FAX/EMAIL** |
| 4-7 Kioi-cho Chiyoda-ku Tokyo 102-8567 JAPAN | Mr. Masaki Matsunaga, General Manager, External Affairs Department (agreement/liaison with flag and other societies’ matters) | Tel: +81-3-5226-2038 Fax: +81-3-5226-2734 Email: xad@classnk.or.jp with a copy to ny@classnk.or.jp |
|  | Mr. Junzo Nakamura, General Manager, Ship Management Systems Department (ISM, ISPS, MLC matters) | Tel: +81-3-5226-2173 Fax: +81-3-5226-2174 Email: smd@classnk.or.jp with a copy to xad@classnk.or.jp and ny@classnk.or.jp |

<p>| <strong>CROATIAN REGISTER OF SHIPPING (CRS)</strong> |  |
| --- | --- | --- |
| <strong>ADDRESS</strong> | <strong>CONTACT</strong> | <strong>TEL/FAX/EMAIL</strong> |
| Marasoviceva 67 P.O.B. 187 21000 Split CROATIA | Mr. Damir Roje, Manager of Certification of Management Systems Division | Tel: +385 21 408-116 Mobile: + 385 98 321-971 Fax: +385 21 358-878 Email: <a href="mailto:csys@crs.hr">csys@crs.hr</a> |</p>
<table>
<thead>
<tr>
<th><strong>DNV GL AS</strong></th>
<th><strong>ADDRESS</strong></th>
<th><strong>CONTACT</strong></th>
<th><strong>TEL/FAX/EMAIL</strong></th>
</tr>
</thead>
</table>
| DNV GL Maritime | DNV GL Maritime  
1400 Ravello Drive  
Katy, Texas 77449  
USA | Mr. Gilberto Tuñón,  
Flag State Liaison Officer | Tel: +1-281-396-1965  
Mobile: +1-609-576-0803  
Fax: +1-281-396-1900  
Email: Flag.North.America@dnvgl.com |
| DNV GL Maritime | Veritasveien 1  
1363 Høvik  
NORWAY | Mr. Eivind Mykland | Tel: +47 67 57 98 13  
Email: Flag.State.Services@dnvgl.com |

<table>
<thead>
<tr>
<th><strong>HELLENIC REGISTER OF SHIPPING (HRS)</strong>&lt;sup&gt;1&lt;/sup&gt;</th>
<th><strong>ADDRESS</strong></th>
<th><strong>CONTACT</strong></th>
<th><strong>TEL/FAX/EMAIL</strong></th>
</tr>
</thead>
</table>
| HRS | 23 Akti Miaouli  
185 35 Piraeus  
GREECE | Mr. Konstantinos Chiou,  
Managing Director | Tel: +30 210 4221 900  
Fax: +30 210 4221 914  
Email: hrs@hrs.gr |

<table>
<thead>
<tr>
<th><strong>INTERNATIONAL NAVAL SURVEY BUREAU (INSB)</strong>&lt;sup&gt;2&lt;/sup&gt;</th>
<th><strong>ADDRESS</strong></th>
<th><strong>CONTACT</strong></th>
<th><strong>TEL/FAX/EMAIL</strong></th>
</tr>
</thead>
</table>
| INSB | 8. Kantharou & Sachtouri Street  
18537 Piraeus, Greece | Mr. Pantelis Chinakis,  
Managing Director | Tel: +30 210 4184 172  
Fax: +30 210 4184 282  
Email: insb@insb.gr |

<table>
<thead>
<tr>
<th><strong>INDIAN REGISTER OF SHIPPING (IRS)</strong></th>
<th><strong>ADDRESS</strong></th>
<th><strong>CONTACT</strong></th>
<th><strong>TEL/FAX/EMAIL</strong></th>
</tr>
</thead>
</table>
| IRS | Indian Register of Shipping  
52 A, Adi Shankaracharya Marg  
Opposite Powai Lake  
Powai  
Mumbai 400 072  
INDIA | Mr. T. K. Sahu,  
Principal Surveyor,  
Ships in Service Division | Tel: +91 22 30519400  
Fax: +91 22 25703611  
Email: StatIsm@irclass.org |

<table>
<thead>
<tr>
<th><strong>KOREAN REGISTER (KR)</strong></th>
<th><strong>ADDRESS</strong></th>
<th><strong>CONTACT</strong></th>
<th><strong>TEL/FAX/EMAIL</strong></th>
</tr>
</thead>
</table>
| KR | Korean Register  
36, Myeongji ocean city 9-ro  
Gangseo-gu  
Busan 618-814  
REPUBLIC OF KOREA | Mr. Lee Jung-kun,  
General Manager of Convention  
& Legislation Service Team (RO)  
Mr. Kim Jung-hi  
General Manager of Statutory  
System Certification Team (RSO) | Tel: +82-70-8799 8320  
Fax: +82-70-8799-8339  
Email: convention@krs.co.kr or ljk@krs.co.kr  
Tel: +82-70-8799-8340  
Fax: +82-70-8799-8319  
Email: cnaudit@krs.co.kr or jhikim@krs.co.kr |

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<sup>1</sup> HRS is currently limited to providing survey and audit functions for yachts only. HRS is not authorized as an RSO. Not authorized to survey and issue a POLAR Code Certificate.

<sup>2</sup> INSB is currently limited to providing survey and audit functions for yachts only.
### LLOYD’S REGISTER GROUP LTD. (LR)

<table>
<thead>
<tr>
<th>ADDRESS</th>
<th>CONTACT</th>
<th>Tel/Fax/Email</th>
</tr>
</thead>
</table>
| Lloyd’s Register Central and South America Limited, Calle La Boca, 799-X, Balboa, PANAMA | Agreement/Recognition and Regulatory Policy Issues: Mr. Edilberto Peralta, Regulatory Affairs Manager | Tel: +507 2113286  
Mobile +507 66768801  
Email: edilberto.peralta@lr.org |
| | Classification & Statutory Compliance issues: Fleet Services | Email: FleetServices@lr.org |
| | ISM/ISPS/MLC Issues: Marine Management Systems | Email: marine-management-systems@lr.org or andy.morris@lr.org |

### POLSKI REJESTR STATKÓW S.A. (PRS)3

<table>
<thead>
<tr>
<th>ADDRESS</th>
<th>CONTACT</th>
<th>Tel/Fax/Email</th>
</tr>
</thead>
</table>
| Head Office  
al. Gen. Jozefa Hallera 126  
80-416 Gdansk  
POLAND | Mr. Grzegorz Ruszczyński, ISM, ISPS and MLC Bureau Manager | Tel: + (48 58) 751 11 88  
Fax: + (48-58) 346 03 94  
Mobile: + (48) 60 160 938  
Email: kz@prs.pl |

### RINA SERVICES S.P.A. (RINA)

<table>
<thead>
<tr>
<th>ADDRESS</th>
<th>CONTACT</th>
<th>Tel/Fax/Email</th>
</tr>
</thead>
</table>
| RINA Services S.p.A.  
Via Corsica 12  
16128 Genova  
ITALY | Antonio Lorenzetti, Head of Flag States & Pleasure Craft Marketing (MCFSW) | Tel: +39 010 5385575  
Mobile: +39 335 6670017  
Email: antonio.lorenzetti@rina.org or flagstate.marine@rina.org with a copy to Administrations@rina.org |
| RINA  
Tripleone Somerset  
111 Somerset Road #15-09  
238164 - SINGAPORE | Mr. Leander Basil Vivek Aarons, Director, Marine South East Asia & India Area (MARAI) | Tel: +65 653224  
Mobile: +65 9187 3677  
Email: Leander.Aarons@rina.org, with a copy to Administrations@rina.org |
| RINA USA, Inc.  
13450 West Sunrise Blvd, Suite 350  
SUNRISE, FL 33323 | Giorgio De Sciora, Head of Passenger Ship Sector (MMSPS)  
Head of Norther America Passenger Excellence Centre (MAMPA) | Tel: +1-954-838-0408  
Mobile: +1-954-802-1710  
Email: Administrations@rina.org |

### RUSSIAN MARITIME REGISTER OF SHIPPING (RS)

<table>
<thead>
<tr>
<th>ADDRESS</th>
<th>CONTACT</th>
<th>Tel/Fax/Email</th>
</tr>
</thead>
</table>
| 8. Dvortsovaya Naberezhnaya  
191186, St. Petersburg  
RUSSIAN FEDERATION | Andrey Nersesov, Head of Ships in Service Division | Tel: +7 812 605 0559  
+7 812 312 4573  
Fax: +7 812 312 8158  
Email: nersesov.ag@rs-class.org |

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3 Currently not authorized to survey and issue a POLAR Code Certificate.
2.2 Yachts

The Classification Societies listed in §2.1, above, are recognized by the Administrator to carry out certain survey and audit functions for yachts.

2.2.1 Class Surveyor

a. An exclusive surveyor appointed by a Classification Society to conduct a survey on the yacht, shall be considered as acting on behalf of the Administrator when performing flag State functions

b. When a Class surveyor is so appointed, the Classification Society shall provide the appointed surveyor with detailed guidance and instruction on the scope of survey and report required.

3.0 Aviation Inspection Bodies (AIBs)

3.1 The AIBs listed below are recognized by the Administrator to verify and certify HLAs.

3.1.1 The Squadron (www.yachthelidecks.com)

3.1.2 HeliOps (www.helioperations.co.uk)

4.0 Appointed Representatives (ARs)

4.1 The following entities are limited to providing services to commercial and private yachts of any size. They are also authorized as RSOs for commercial and private yachts of any size.

4.2 This table provides the contact details of each AR head office that should be contacted to coordinate any required services. It should be noted that all ARs are available worldwide and may have surveyors stationed in various areas.

<table>
<thead>
<tr>
<th>ORGANIZATION</th>
<th>HEAD OFFICE ADDRESS</th>
<th>MAIN CONTACT</th>
<th>TEL/FAX/EMAIL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark Robinson Maritime Consultants (MRMC)</td>
<td>12 Romney Place Maidstone, Kent ME15 6LE UNITED KINGDOM</td>
<td>Mr. Mark Robinson Principal Surveyor</td>
<td>Tel: +44 (0) 7714 251 321 Email: <a href="mailto:survey@mrmc.co">survey@mrmc.co</a></td>
</tr>
<tr>
<td>NautX Ltd</td>
<td>Ford Cottage Ford Street Wellington Somerset TA21 9PE UNITED KINGDOM</td>
<td>Mr. Andy Langford, Senior Surveyor</td>
<td>Tel: +44 (0) 1823 667 906 Mobile: +44 (0)7595 068735 Email: <a href="mailto:andy@nautx.com">andy@nautx.com</a>, or <a href="mailto:admin@nautx.com">admin@nautx.com</a></td>
</tr>
<tr>
<td>United Maritime Survey (UMS)</td>
<td>1845 Cordova Road Suite 202 Ft. Lauderdale, Florida 33316</td>
<td>Mr. Phil Andrews, Senior Surveyor</td>
<td>Tel: +1-954-630-8775 Fax: +1-954-337-0345 Email: <a href="mailto:survey@umssurvey.com">survey@umssurvey.com</a></td>
</tr>
</tbody>
</table>
4.3 Classification of the hull, machinery, or equipment of a yacht by an AR is not recognized by the Administrator.

4.4 ARs are recognized to perform initial, annual, and renewal Compliance Verifications for any commercial yacht, passenger yacht (PAXY), private yacht limited charter (PYLC), or private yacht with intent to obtain a temporary certificate of registry for a yacht engaged in trade (YET) and issue the relevant short-term Compliance Certificate and Compliance Verification and endorsement.

4.5 The statutory international convention certificates for classed yachts are to be issued by the yacht’s Classification Society. However, the certification for ISM/ISPS and Maritime Labour Convention, 2006 (MLC, 2006) may be carried out by an AR or Classification Society on any size classed or unclassed yacht, as applicable.

4.6 ARs are currently not authorized to issue a Polar Code Certificate.

5.0 Contact Information

5.1 Vessel owners are encouraged to contact the Classification Society, AR or AIB, as appropriate, in the lists above. The Administrator is also available to answer questions and maintains the following points of contact:

.1 technical@register-iri.com – for ALL inquiries pertaining to any type of technical matter, statutory compliance or survey issue;

.2 yachttec@register-iri.com – for ALL inquiries pertaining to any type of technical matter with regards to yachts.

.3 ISM Code: technical@register-iri.com

.4 ISPS Code: shipsecurity@register-iri.com