



REPUBLIC OF THE MARSHALL ISLANDS

MARITIME ADMINISTRATOR

Marine Notice

No. 2-014-2

Rev. Aug/2018

**TO: ALL SHIPOWNERS, OPERATORS, MASTERS AND OFFICERS OF
MERCHANT SHIPS, YACHTS, AND RECOGNIZED ORGANIZATIONS**

SUBJECT: Reports Alleging Inadequate MARPOL Port Reception Facilities and Report Forms

References: (a) *MARPOL, International Convention for the Prevention of Pollution from Ships, Consolidated Edition 2017*, as amended
(b) **IMO Circular [MEPC.1/Circ.834/Rev.1](#)**, *Consolidated Guidance for Port Reception Facility Providers and Users*, issued 01 March 2018

PURPOSE

Compliance with the International Convention for the Prevention of Pollution from Ships (MARPOL) discharge requirements by a vessel can be dependent upon the availability of adequate port reception facilities, particularly within [Special Areas](#). The lack of adequate port reception facilities in many ports worldwide poses a serious pollution threat to the marine environment. This Notice describes the procedures and provides the form for reporting inadequate MARPOL port reception facilities. It also includes standard formats for advance notification of a waste delivery and receipt of that delivery.

This Notice supersedes Rev. Feb/2018. It has been amended to incorporate the latest version of *Consolidated Guidance for Port Reception Facility Providers and Users*, IMO Circular MEPC.1/Circ.834/Rev.1.

APPLICABILITY

This Notice applies to all RMI-flagged ships subject to MARPOL Annexes I, II, IV, V, or VI. A ship means a vessel of any type whatsoever operating in the marine environment and includes hydrofoil boats, air-cushion vehicles, submersibles, floating craft, and fixed or floating platforms.

REQUIREMENTS

1.0 Duty to Provide Adequate Port Reception Facilities

1.1 Nations that are signatories to the relevant Annexes of MARPOL must provide adequate port reception facilities to meet ships' needs without causing undue delay to the ships for:

1.1.1 oily wastes in accordance with Regulation 38 of MARPOL Annex I;

- 1.1.2 noxious liquid substances as specified in Regulation 18 of MARPOL Annex II;
- 1.1.3 sewage in accordance with Regulation 12 and 13 of MARPOL Annex IV;
- 1.1.4 garbage, including HME substances¹, as per Regulation 8 of Annex V; and
- 1.1.5 ozone depleting substances and exhaust gas-cleaning system residues in accordance with Regulation 17 of MARPOL Annex VI. See IMO Circular SSE.1/Circ.2/Rev.1 for a list of halon banking and reception facilities available for the disposal of halon.

1.2 See International Maritime Organization (IMO) Circular [MEPC.1/Circ.834/Rev.1](#), *Consolidated Guidance for Port Reception Facility Providers and Users*, which was developed as a users' guide for ships' crews who seek to deliver MARPOL residues/wastes ashore and for port reception facility providers who seek to provide reception services to ships.

2.0 Reports Alleging Inadequate MARPOL Port Reception Facilities

2.1 Procedures for Reporting

When inadequate or non-existent port reception facilities are encountered by an RMI-flagged ship, those allegations are meant to be reported accurately and in a timely manner utilizing and taking note of the following procedures.

2.1.1 Master Reporting

When difficulties in discharging waste to reception facilities are encountered, the ship's Master should:

- a. fill out the RMI *Report on Alleged Inadequacy of Port Reception Facilities* (RMI Form [MI-111](#)) electronically and forward it with any supporting documentation to:
 - i. the RMI Maritime Administrator (the "Administrator") at: regulatoryaffairs@register-iri.com; and
 - ii. the competent Authorities in the port State, if possible; and
- b. consider issuing a Letter or Note of Protest to the facility.

2.1.2 Reporting to the IMO

If the allegations on the submitted RMI Form [MI-111](#) appear valid, the Administrator will use this information as the basis for developing its notifications on the immediate difficulties being encountered to the IMO and the port facility's national authority in accordance with IMO Circular MEPC.1/Circ.834/Rev.1. The ship owner or ship

¹ See RMI Marine Notice [2-013-5](#), *MARPOL Annex V-Prevention of Garbage Pollution from Ships* for requirements governing HME cargo residues.

operator's designated person ashore will also receive an email confirmation that the report alleging inadequate MARPOL port reception facilities has been recorded in the GISIS Port Reception Facilities module.

The Administrator additionally files with the IMO an Annual MARPOL Report. This report contains a listing of inadequate or non-existent port reception facilities reported by the flag State to IMO during the past year, ensuring more than one receipt of the allegations of inadequate port State facilities.

2.2 United States Port Reception Facilities

Should issues arise in United States (US) ports, the facility in question should be asked to produce its US Coast Guard (USCG) Certificate of Adequacy. Any difficulties encountered in this regard should be immediately reported to the local USCG Captain of the Port.

The USCG maintains a website (<http://cgmix.uscg.mil/>) that provides the name and capacity of MARPOL reception facilities around the US. MARPOL Certificates of Adequacy can be accessed here: <http://cgmix.uscg.mil/MARPOL/>.

2.3 Port Reception Facilities Database

The IMO maintains a Port Reception Facilities Database ([PRFD](#)) within its Global Integrated Ship Information System (GISIS) Database. Ship owners and ship operators can use the PRFD to obtain information on specific port reception facilities.

3.0 Advanced Notification Form for Waste Delivery to Port Reception Facilities

- 3.1 Some port reception facilities may require advance notification from the ship of its intention to use the facilities. Utilization of the [Advanced Notification Form \(ANF\)](#) is encouraged by the Administrator, particularly when making port calls in the US.
- 3.2 The Master of a ship should send a copy of the ANF to the relevant Captain of the Port 24 hours in advance of arrival at a US port or upon departure from the previous port, if the voyage is less than 24 hours.
- 3.3 The ANF should be retained on board the vessel with the appropriate Oil Record Book, Cargo Record Book, or Garbage Record Book.

4.0 Waste Delivery Receipt

- 4.1 Following delivery of MARPOL residues/wastes, the Master should request from the designated representative of the reception facility a Waste Delivery Receipt (WDR) to document the type and quantity of MARPOL residues/wastes received by the facility. WDRs should be obtained for:
 - 4.1.1 oil, including sludge (MARPOL Annex 1);
 - 4.1.2 noxious liquid substances (MARPOL Annex II);

4.1.3 sewage (MARPOL Annex IV);

4.1.4 garbage (MARPOL Annex V); and

4.1.5 air emissions residues/wastes (MARPOL Annex VI).

If the facility does not have its own WDR, the form provided may be used.

4.2 Ships making port calls in the US should utilize the [WDR form](#).

4.3 The WDR should be retained on board the vessel with the appropriate Oil Record Book, Cargo Record Book, or Garbage Record Book for no less than two (2) years.